

SURI VIDYASAGAR COLLEGE

(Govt. Sponsored & Constituent of the University of Burdwan)

Internal Quality Assurance Cell

Date 06/08/2018

Ref. No. 02 /IQAC/2018

NOTICE

It is hereby notified that a general meeting of IQAC will be held on 09.08.2018 at 1.00 PM in the Principal's Chamber. The esteemed members are requested to be present in the said meeting to discuss the following agenda:

1. Read and confirm of the last meeting held on 19.12.17
2. Execution of plan for 2018-19 Session
3. Initiative for the Preparation of AQAR 2017-18 for submission to NAAC
4. Misc.

T. K. Parichha
(Dr. T. K., Parichha)
Chairperson, IQAC &
Principal, S.V. College

S. K. Bardhan
(Dr. S.K. Bardhan)
Coordinator, IQAC

Members:

15. Prof. S. Mukherjee (Bengali) *S. Mukherjee*
26. Prof. S. Ghosh (Math) *S. Ghosh 9/8/18*
37. Dr. A. Pari (Physiology) *A. Pari 8/18*
42. Dr. S. R. Bhattacharyay (Physics) *S. R. Bhattacharyay 7/8/18*
5. Dr. K. Dutta (Commerce) *K. Dutta 7/8/18*
8. P. S. Mazumdar (history) *P. S. Mazumdar 7.8.18*
7. Smt. Mahuya Sen (Management) *M. Sen 07.08.18*
84. Dr. Amitava Ghosh (Alumni)
9. Mr. Swapankanti Ghosh (Industrialist)
10. Mr. C. Murmu (from Administration) - *C. Murmu*
11. Mr. S. Mondal (from Administration) *S. Mondal 7/8/18*
12. Mr. S. Raha (from Administration) *S. Raha*

P.O.- Suri, Dist. - Birbhum, West Bengal, PIN- 731101

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9.8.18

The following members were present in the meeting held on 9.8.18 at 1.00 pm at Principal's Chamber.

- 1
- 2 Shubhendu Ghosh 9.8.18
3. Susanta Kumar Baidya 9.8.18
- 4 Soumya Ranjan Bhattacharyya 9.8.18
- 5 Saibee Mukherjee
- 6 N. Santa Raha 09/8/2018
- 7 Partha Sarathi 9.8.18
- 8 Sami 9.8.18
9. Subhas Ch: Mondal. 09/08/18.
- 10.

The meeting was chaired by Principal,

After thorough discussion the following resolutions were adopted

1. The proceedings of the previous meeting held on 19.12.17 were read and confirmed. IAC coordinator informed the house about the actions taken following the resolutions.
2. Career Counselling Committee be requested to create a Data Bank of the outgoing students for using that for recommending the names of students to the organizations as for recruitment.
3. EOC and ICC be active to ~~make~~ organize seminar/symposium.

4. Self-Appraisal of Teachers needs to be carried out for submission to the University.
5. Aa workshop on CAS be conducted in the 2017-18 session
6. Wall magazine week beginning from 5th September 18 be observed. A A notice be served in this regard
7. Information relating to MRP be needed to be submitted to IAC.
8. Heritage buildings related decision need to be taken concretely by the authority.
9. ~~For~~ History Dept be requested to take initiative for the preservation of Birbhum Barta.
10. ABAK 2018-19 needs to be submitted to NAAC by Dec 18. For this purpose IAC coordinator is authorised to distribute the work of data collection among the members.
11. One Inter-College Essay Competition on Vidyanagar on the occasion of his Birth Anniversary be carried out.

The meeting ended with thanks
from the Chair

J. S. Saha

J. S. Saha
9.8.18

INTERNAL QUALITY ASSURANCE CELL
SURI VIDYASAGAR COLLEGE (ACCREDITED BY NAAC B++)
SURI, BIRBHUM- 731101

No. IQAC/01/2019

Dated: 02/01/19

A meeting of the IQAC will be held on 08/01/2019 from 01:30pm onwards to discuss the agenda listed below. All the respected members are requested to attend the said meeting positively.

1. Introduction of the new committee members
2. Preparation of AQAR 2017-18
3. Formation of CAS verification and implementation committee
4. Miscellaneous

Members:

1. Dr. Tapan Kumar Parichha, Chairperson, IQAC *Tk Parichha*
2. Dr. Amal Kumar Pãri *Amal*
3. Dr. Koushik Dutta *Koushik*
4. Prof. Sourav Chakraborty *Sourav*
5. Dr. Sujoy Das *Sujoy*
6. Dr. Sandipan Chatterjee *Sandipan*
7. Shri. Diptendu Bera, AEO and ADM (Birbhum Zilla Parishad)
8. Shri. Sarojit Kumar Dey
9. Shri. Sanjib Majumder
10. Dr. Soumya Ranjan Bhattacharyya, Coordinator, IQAC *Soumya 02/01*

San
02/01/18
Coordinator, IQAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

Tk Parichha 02/01/19
Principal, Suri Vidyasagar College

Principal,
Suri Vidyasagar College

08-01-19

The following members were present in the IQAC meeting held on 08.01.19, at 1:30 pm at Principals chamber -

1. Tapan K. Paricka 08/01/19
2. Anant Kumar 08-1-19
3. S. R. Braith Cheryy 08-01-19.
4. Sujoy Das 08.01.19
5. Ravi Chandra 08/01/19
6. Sandipan Chatterjee 08/01/19
7. Koushik Kumar Das.
- 8.
- 9.

P. T. O.

The meeting of the IQAC on 08.01.2019 was chaired by the Principal, Suri Vidyasagar College and after discussion the following resolutions were taken-

1. The new members of the IQAC greeted each other and proceeded for further discussions of the various agenda.
2. It was resolved that the submission of the AQAR for 2017-18 is a priority and will be taken up actively for earliest possible submission. In this regard, the following honourable members were assigned to collect data and submit the same as early as possible-
Part A- assigned to Soumya Ranjan Bhattacharyya
Part B Criterion -I & II- assigned to Dr. Sujoy Das
Criterion III- assigned to Dr. Amal Pari
Criterion IV & VI- assigned to Dr. Koushik Dutta
Criterion V & VII- assigned to Dr. Sandipan Chatterjee
Prof. Sourav Chakraborty will write the descriptive parts of the AQAR.
IQAC will sit for a review meeting on the progress of AQAR 2017-18, after two weeks, tentatively on 22.01.19
3. A CAS verification and implementation subcommittee was formed with the following members. They will review the CAS applications and further processes related to CAS of the teachers of this College.
 1. The Principal
 2. Bursar
 3. Accountant
 4. Head-Clerk in-charge
 5. Dr. Amal Pari
 6. Dr. Koushik Dutta
 7. Dr. Soumya Ranjan Bhattacharyya
 8. Dr. Sujoy Das
4. A stock verification subcommittee was formed to perform a stock audit of the IQAC. The members of the subcommittee are -
 1. Dr. Sandipan Chatterjee
 2. Prof. Sourav ChakrabortyThe stock verification subcommittee will present its report within two weeks. This will be taken up at the review meeting.
5. A seminar/workshop feasibility subcommittee was formed to explore and report on the various avenues to conduct workshop/seminars for the College staff. The members of the subcommittee are-
 1. Dr. Sujoy Das
 2. Dr. Koushik Dutta
 3. Shri. Diptendu Bera
 4. Shri. Sarojt Kumar Dey
 5. Shri. Sanjib Majumder
5. IQAC recommends to conduct Student satisfaction survey (SSS) from 2018-19 onwards. The format of questioner will be drawn up by the committee. The mode of feedback and process of feedback will be discussed in the following meetings.

The meeting ended with thanks from the chair.

San
08.01.19

Coordinator, IQAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

Dr. Ranichha
08/01/19

Principal
Suri Vidyasagar College

22.01.19.

The following members were present in the IFAE meeting held on 22/01/19 -

1. Tapan Kr. Pasche.
2. Ganga Rupa Bhattacharya.
3. Koushik Kumar Dutta
4. Sujoy Das
5. Sangadipam Chatterjee
6. Sani
- 7.

P.T.O.

INTERNAL QUALITY ASSURANCE CELL
SURI VIDYASAGAR COLLEGE (ACCREDITED BY NAAC B++)
SURI, BIRBHUM- 731101

Dated: 17/01/19

No. IQAC/02/2019

A meeting of the IQAC will be held on 22/01/2019 from 01:00pm onwards to discuss the agenda listed below. All the respected members are requested to attend the said meeting positively.

1. Review of progress of AQAR 2017-18
2. Submission of report of the stock verification subcommittee
3. Miscellaneous

Members:

1. Dr. Tapan Kumar Parichha, Chairperson, IQAC *T.K. Parichha*
2. Dr. Amal Kumar Pari *AP*
3. Dr. Koushik Dutta *KD*
4. Prof. Sourav Chakraborty *SC*
5. Dr. Sujoy Das *Sujoy Das*
6. Dr. Sandipan Chatterjee *SC*
7. Shri. Diptendu Bera, AEO and ADM (Birbhum Zilla Parishad)
8. Shri. Sarojit Kumar Dey
9. Shri. Sanjib Majumder
10. Dr. Soumya Ranjan Bhattacharyya, Coordinator, IQAC *SR*

SR
Coordinator, IQAC

Coordinator, IQAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

T.K. Parichha 17/01/19
Principal, Suri Vidyasagar College

Principal,
Suri Vidyasagar College

Resolutions of the IQAC meeting held on 22.01.2019

The meeting of the IQAC on 22.01.2019 was chaired by the Principal, Suri Vidyasagar College and after discussion the following resolutions were taken-

1. The resolutions of the previous meeting held on 08.01.2019 was read and confirmed.

The review of the progress of the AQAR data collection was discussed in depth by all the members. The progress in data collection was found to be satisfactory. The next meeting to review the AQAR was decided to be held tentatively on the 2nd week of February.

2. Assessment of the stock is yet to be completed.

3. In the miscellaneous section, the student feedback was discussed and it was unanimously decided that the College will seek feedback from the 3rd year students in the traditional process. The norm of minimum 60% attendance may be relaxed if necessary.

The meeting ended with thanks from the chair.

101/19

Coordinator, IQAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

J.K. Panicko
22/01/19

Principal,
Suri Vidyasagar College

INTERNAL QUALITY ASSURANCE CELL
SURI VIDYASAGAR COLLEGE (ACCREDITED BY NAAC B++)
SURI, BIRBHUM- 731101

Dated: 8.2.19

No. IQAC/03/2019

A meeting of the IQAC will be held on 12/02/2019 from 12:00 pm onwards to discuss the agenda listed below. All the respected members are requested to attend the said meeting positively.

1. Review of progress of AQAR 2017-18
2. To discuss plan for 2018-19
3. Miscellaneous

Members:

1. Dr. Tapan Kumar Parichha, Chairperson, IQAC *T.K. Parichha 08/02/19*
2. Dr. Amal Kumar Pari *Amal Pari 12/2/19*
3. Dr. Koushik Dutta *K. Dutta 12/2/19*
4. Prof. Sourav Chakraborty *S. Chakraborty 12.02.19*
5. Dr. Sujoy Das *S. Das 12/2/19*
6. Dr. Sandipan Chatterjee *S. Chatterjee 12/2/19*
7. Shri. Diptendu Bera, AEO and ADM (Birbhum Zilla Parishad) *D. Bera 12/02/19*
8. Shri. Sarojit Kumar Dey
9. Shri. Sanjib Majumder
10. Dr. Soumya Ranjan Bhattacharyya, Coordinator, IQAC *S. Ranjan 12/2*

S. Ranjan
08/02/19
Coordinator, IQAC

T.K. Parichha 08/02/19
Principal, Suri Vidyasagar College

Coordinator, IQAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

Principal,
Suri Vidyasagar College


Resolutions of the IQAC meeting held on 12.02.2019

meeting of the IQAC on 22.01.2019 was chaired by the Principal, Suri Vidyasagar College and after discussion the following resolutions were taken-

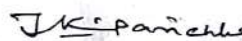
1. The resolutions of the previous meeting held on 22.01.19 were read and confirmed. In this regard it may be mentioned here that the student feedback form for 3rd year outgoing students have been obtained.
2. Review of the progress of the AQAR was conducted. Data acquisition and compilation is yet to be completed.
3. In the plans for the 2018-19 session, the following action plan is proposed to be undertaken-
 1. Introduction of feedback system from all stakeholders, including- students (feedback from the outgoing 3rd year students already obtained), teachers, employers, alumni and parents. Student satisfaction survey to be introduced.
 2. Parents teachers meeting needs to be reintroduced.
 3. Conduction of workshop/seminar on Gender sensitization and Intellectual property rights may be conducted.

For the long term, the following action plan was drawn out-

1. Upgradation/maintenance of ICT facility of the College. Upgradation of the College automation software- inclusive of Departments, Office, Library and any other facilities as required. Provision of institutional email ID for the stakeholders.
 2. Reducing the carbon footprint of the campus by using efficient appliances and use of alternate energy source.
 3. Increase of floor space for classrooms etc.
4. In the miscellaneous section it was resolved that the feedback form and student satisfaction survey will be drawn up by the IQAC and will be introduced as soon as possible.
- The meeting ended with the thanks from the Chair.


Coordinator, IQAC

12/2/19
Coordinator, IQAC
Suri Vidyasagar College
Birbhum, 731101, W.B


Principal, Suri Vidyasagar College

Principal,
Suri Vidyasagar College

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No. IQAC/06/2019

Dated: 24/6/19

A meeting of the IQAC will be held on 28/06/2019 from 12:00 pm onwards to discuss the agenda listed below. All the respected members are requested to attend the said meeting positively.

1. Review of progress of AQAR 2017-18
2. AQAR 2018-19
3. Implementation of plan for 2018-19
4. Report of stock of IQAC
5. Discussion of NIRF
6. Miscellaneous

Members:

1. Dr. Tapan Kumar Parichha, Chairperson, IQAC *JK Parichha*
2. Dr. Amal Kumar Pari *Amal*
3. Dr. Koushik Dutta *Koushik*
4. Prof. Sourav Chakraborty *Sourav*
5. Dr. Sujoy Das
6. Dr. Sandipan Chatterjee
7. Shri. Diptendu Bera, AEO and ADM (Birbhum Zilla Parishad)
8. Shri. Sarojit Kumar Dey
9. Shri. Sanjib Majumder
10. Dr. Soumya Ranjan Bhattacharyya, Coordinator, IQAC *m*

m
Coordinator, IQAC

24/6/19
Coordinator, IQAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

JK Parichha
Principal, Suri Vidyasagar College

Principal,
Suri Vidyasagar College

The following members were present in the 19th meeting held on 28-6-19-

1. ~~Jaganmoh~~ 28/6/19
2. ~~Ananta~~ 28/6/19
3. ~~M~~ 28/6/19
4. Kowale Kumar Datta. 28/6/19
5. Sandipan Chattopadhyay 28/6/19 .
6. ~~P~~

Resolutions of the IQAC meeting held on 28.06.2019

The meeting of the IQAC on 28.06.2019 was chaired by the Principal, Suri Vidyasagar College and after discussion the following resolutions were taken-

1. The resolutions of the previous meeting held on 12.02.19 were read and confirmed.
2. The final compilation of the AQAR 2017-18 is in process and will be completed shortly.
3. The data acquisition for AQAR 2018-19 has been initiated. The following honourable members were assigned to collect and submit the data at the earliest-

Part A- Soumya Ranjan Bhattacharyya

Part B- Criterion I & II- Dr. Sujoy Das

Criterion III- Dr. Anul Pari

Criterion IV and VI- Dr. Koushik Dutta

Criterion V and VII- Dr. Sandipan Chatterjee

Prof. Sourav Chakraborty will write the descriptive parts of the AQAR

4. 1. All Feedback forms formulated by IQAC. It was presented in the meeting for review and passed. All the forms will be introduced from 2018-19 sessions.

2. Parents Teachers meeting is proposed to be held this year

3. Due to unfortunate non-availability of resource person contacted, the seminar on gender sensitization had to be postponed. It will be held at a later date.

5. Latest stock position of IQAC was duly notified.

6. NIRF was discussed thoroughly. It was decided that we should take all measures to take part in NIRF.

7. In the misc. section, it was proposed

- 1. To check the viability for formation of Yoga club and Kanyashree club.

Pertaining to the resolutions to the meeting dated 09.08.18-

1. Wall magazine week was commemorated.

2. An intra -college and inter-college (within Birbhum District) essay competition on Iswar Chandra Vidyasagar will be conducted by IQAC in collaboration with Bengali Department.

3. EOC and IQAC organized a seminar on Intellectual Property Rights on 19.03.19. A seminar on gender equity/sensitization will be conducted in the future.

J. K. Panigrahi
Principal
Suri Vidyasagar College

P. K. B.
Coordinator, IQAC
Suri Vidyasagar College
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