YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution Suri Vidyasagar College

- Name of the Head of the institution Dr. Tapan Kumar Parichha

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 03462251754

- Mobile no 8918048438

- Registered e-mail surividyasagarcollege1942@gmail.com

- Alternate e-mail svctkp@gmail.com

- Address R. N. Tagore Road, College Para, Suri, Birbhum

- City/Town Suri

- State/UT West Bengal

- Pin Code 731101

2. Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Semi-Urban

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **The University of Burdwan**

- Name of the IQAC Coordinator   **Dr. Sujoy Das**

- Phone No.   **9434946924**

- Alternate phone No.   **03462255504**

- Mobile   **9434946924**

- IQAC e-mail address   **iqacsvcollege@gmail.com**

- Alternate Email address   **svctkp@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://surividyasagarcollege.org.in/FileDetails/Upload/2023-07-18/AQAR_SVC_2020-21_Final_Accepted.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/Academic%20Calendar_2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77**	**2006**	**02/02/2006**	**01/02/2011**
Cycle 2	**B++**	**2.77**	**2016**	**02/12/2016**	**01/12/2021**

6.Date of Establishment of IQAC   **01/05/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Encouraging and promoting research environment among faculty members.

2. State level webinar on the Career Advancement of the faculty members and Librarian of the College was conducted where an Honourable JDPI of the of the WBHED act as the resource person.

3. Seminar cum Workshop on National Academic Depository (NAD) was conducted.

4. Yoga day was celebrated through a WORKSHOP ON YOGA (PART-1).

5. Encouraging students to participate in exhibitions, essay competitions, quiz and seminars.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Webinar on CAS for Faculty members of the College.	State level webinar on the Career Advancement of the faculty members and Librarian of the College was conducted where an Honourable JDPI of the of the WBHED act as the resource person.
Celebration of Yoga Day	Yoga day was celebrated through a WORKSHOP ON YOGA (PART-1).
Seminar cum Workshop on National Academic Depository (NAD)	Seminar cum Workshop on National Academic Depository (NAD) was conducted.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the college	15/05/2023

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Suri Vidyasagar College
• Name of the Head of the institution	Dr. Tapan Kumar Parichha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03462251754
• Mobile no	8918048438
• Registered e-mail	surividyasagarcollege1942@gmail.c om
• Alternate e-mail	svctkp@gmail.com
• Address	R. N. Tagore Road, College Para, Suri, Birbhum
• City/Town	Suri
• State/UT	West Bengal
• Pin Code	731101
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	The University of Burdwan
• Name of the IQAC Coordinator	Dr. Sujoy Das

• Phone No.	**9434946924**
• Alternate phone No.	**03462255504**
• Mobile	**9434946924**
• IQAC e-mail address	**iqacsvcollege@gmail.com**
• Alternate Email address	**svctkp@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-07-18/AQAR_SVC_2020-21_Final_Accepted.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/Academic%20Calendar_2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77**	**2006**	**02/02/2006**	**01/02/2011**
Cycle 2	**B++**	**2.77**	**2016**	**02/12/2016**	**01/12/2021**

6.Date of Establishment of IQAC	**01/05/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Encouraging and promoting research environment among faculty members.

2. State level webinar on the Career Advancement of the faculty members and Librarian of the College was conducted where an Honourable JDPI of the of the WBHED act as the resource person.

3. Seminar cum Workshop on National Academic Depository (NAD) was conducted.

4. Yoga day was celebrated through a WORKSHOP ON YOGA (PART-1).

5. Encouraging students to participate in exhibitions, essay competitions, quiz and seminars.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Webinar on CAS for Faculty members of the College.	State level webinar on the Career Advancement of the faculty members and Librarian of the College was conducted where an Honourable JDPI of the of the WBHED act as the resource person.
Celebration of Yoga Day	Yoga day was celebrated through a WORKSHOP ON YOGA (PART-1).
Seminar cum Workshop on National Academic Depository (NAD)	Seminar cum Workshop on National Academic Depository (NAD) was conducted.

13.Whether the AQAR was placed before statutory body? | **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the college	15/05/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	05/01/2023

15.Multidisciplinary / interdisciplinary

In today's world, the problems and needs we face as a society can no longer be solved by traditional, uni-dimensional ways of learning. We know the importance of re-vamping education and restructuring the learning. That's why we created our resolutionary method to empower the leaders of tomorrow, because new times require novel approaches. We believe in learning by doing, learning by living and learning by designing, this would mean taking a holistic approach, combining multiple disciplines to achieve one common purpose. The fundamental aim is the holistic development of a learner so that he/she can cope with the situations to be encountered in course of the rest of his/her life. It will strengthen critical thinking skills,

resulting in a deeper understanding and assimilation of knowledge. Apart from self-cultivation and critical thinking, it will require motivation to explore new interests. Thus heightens creativity, which in turn will nurture learners capacity to come up with innovative solutions to modern issues. This way, it helps the learner to gain a deeper understanding of the world we live in.

The twenty first century has witnessed revolutionary development in the world of knowledge and applications throughout the globe. Keeping these in mind and being guided by NEP 2020 the college within its limited scope has initiated to cater holistic and multidisciplinary education to its students with a view to inculcating the multifarious arenas of knowledge and its applications in the socio-academic, socio-economic and socio-cultural fields. The affiliating university i.e., the University of Burdwan under which this college runs, has introduced Multidisciplinary / interdisciplinary curriculum for the three streams: Arts, Commerce & Science. Our students are provided the scope to undergo need based courses simultaneously under the choice based credit system (CBCS) incorporating language and humanities courses, natural science courses, Biological Science courses, Commerce courses and environmental science: both theoretical and practical applications and even specialized education is provided through the discipline specific subjects under these studies. It is observed that not only the theoretical knowledge but also its application and skill enhancement on the basis of that has been focused. In addition, extracurricular and co-curricular courses, sports, NCC, NSS, cultural activities etc. offered by the college in order to transform the students into a proper human resource force, is the prime need of the day.

16.Academic bank of credits (ABC):

The main purpose of ABC, a part of the NEP 2020, is to create before the learners the opportunity of multiple entry and exit options in both UG and PG courses. This opportunity will certainly help them overcome the hurdles during the particular course of study or moving to another one. They can now take an exit for the time being and can again resume the course at his/ her convenience. The Universty of Burdwan initiated the implementation of ABC. Our college also has tried to keep pace with this initiative. We organized a one-day seminar-cum- workshop on National Academic Depository on 21st May, 2022. The attendance was about 120 students, faculty members and employees of the college. Dr. Pradip Kumar Roy, Deputy Controller of

Examinations and Nodal Officer, NAD, The University of Burdwan and Dr. Jagabandhu Nandi, Ex Associate Professor of Burdwan Raj College delivered seminar talk and conducted workshop on this.

17.Skill development:

Skill training is an Integral component of increasing sound academics development. It is known to us all that theoretical knowledge alone cannot make a man complete and competent to undertake the responsibility in both formal and informal career. In order to make the learner competent to utilize their acquired knowledge in their career the Skill development as a part of the curriculum has been felt far and wide. Presently college follows the CBCS based curriculum where skill enhancement courses (two SEC for the Honours students and four SEC for the General students) have been made compulsory for the learners. These courses have been developed basing on the practicality principles. The courses cover applied aspects of the knowledge concerned. This is expected to equip our students with appropriate hands-on skills, which help them to be job ready by making them face the practical world of their theoretical knowledge. Moreover, as mentioned earlier extracurricular and co-curricular activities are also carried out with a view to developing among the learners the skills to make them competent in several spheres of their lives.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The courses being offered under the CBCS system include the teaching of Indian History, the political system, sociological and cultural heritage, teaching of Bengali and Sanskrit as both Honours and General subjects are being offered with a view to appropriate integration of Indian knowledge system. Even in the course of Biological courses, India's rich biodiversity has been covered. Moreover, the medium of instruction in most of the UG courses excluding the language ones are offered with the vernacular medium. It is to promote the long and lasting Indian heritage to strengthen indigenous knowledge system as well as Indian linguistic system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome based education (OBE): The presently running CBCS based curriculum has been developed mainly to give concrete shape of the acquired knowledge. Hence this curriculum comprises core courses of the specific discipline, AECCs and SECs which all together will materialize the outcome based education policy. In

each and every course offered in this college, learners are expected to acquire specific areas of knowledge of the concerned discipline following the very objectives mentioned at the beginning of each course. In order to fulfill this, teachers along with the college authority undertake the academic efforts following the guidelines of the curriculum as well as the aims of education.

20.Distance education/online education:

In the first part of the academic session, following the instruction of the Government and the concern university, college conducted online education in order to ensure preparedness whenever and wherever feasible. Measures such as online classes, digital repositories, student support through online, online examination are already in practice. The Institution runs one Open University (NSOU) and one Distance learning Centre (BU) successfully.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**537**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**4573**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1704**

File Description	Documents
Data Template	View File

2.3	**941**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**66**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**76**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**71**
Total number of Classrooms and Seminar halls	

4.2	**27.45806**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**63**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The UG and PG curriculums for CBCS isdeveloped by The University of Burdwan and executedby Suri Vidyasagar College, an institution that is a part of the University of Burdwan. The university's Undergraduate Boards of Studies (UGBS) are responsible for structuring, moderating, updating, and changing the course offerings while soliciting feedback from the faculty. Each department receives a copy of the syllabi and the academic calendar, and they use these documents to create routines and lesson plans. Using laboratories for experiments and analyses, the science and geography departments make sure that students receive timely and efficient instruction. This guarantees that the pupils receive their education on time and effectively. Regular departmental meetings are held to discuss the degree to which the syllabus has been completed, as well as the problems and solutions related to the teaching and learning process. In addition to the conventional chalk-and-talk form of instruction, the institution encourages its teachers to choose ICT-based instruction that makes use of Power Point presentations and other multimedia tools to make instruction more engaging and dynamic. For the underprivileged, weaker pupils, tutorial, remedial, and extra lessons are offered both inside and outside of the regular schedule.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/1.1.1_2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Suri Vidyasagar College academic subcommittee, which is made up of the college's teaching and non-teaching staff, designs and creates an academic calendar that is issued to new students at the time of admission and adheres to that of the University of Burdwan. It displays important timeframes such as the start of the Even and Odd Semesters' courses, Internal and University Semester-End Exams, and other extracurricular and co-curricular events like

seminars, tutorial and remedial classes, parent-teacher conferences, field trips, excursions, etc. At the start of each semester, students are notified of the curriculum and lesson plan. Internal class tests are administered on a regular basis as part of ongoing internal evaluations. Because the pandemic COVID-19 crisis dominated most of theyear 2021-2022, departments performed evaluations in online, offline, and mixed modes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/1.1.2_2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The CBCS system's UG and PG curriculam include AECC, GE, SEC, and DSE in addition to Core Courses in specific fields of science, social science, the arts, and business. The curriculum has been designed with the intention of fostering among students in the 18-23 age range a sense of ecological consciousness, gender equality, ethics, values, and sensibility. The many elements of

the curriculum are meant to assist the students to develope into sound individuals who can deal with and mitigate the crises and difficulties of daily life and contribute to the development of a society and a country founded on morals and values. Students at our college are inspired to raise awareness among the public via NSS and NCC. Throughout the year, the NSS and NCC volunteers organise a variety of programmes, including as Swachh Bharat, blood donation camps, Aids Day, social awareness, tree planting, women's empowerment, etc. The NSS sets up seven-day camps in the communities it has adopted and works to promote gender equality, social justice, civic duty, sensitivity among the locals, and social, cultural, and moral values there.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

27

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

111

File Description	Documents
Any additional information	[View File]
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/1.4.1%20&%201.4.2_2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File]
Any additional information	[View File]

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File]
URL for feedback report	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/1.4.1%20&%201.4.2_2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2401

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1483

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college charts academic, social, economic and intellectual background of the students admitted. Teachers assess the competence levels of students on the basis of their academic performances in examination, their interactions in classroom discussions. They are also encouraged to make online presentations in students' seminar, and to partake in relevant seminars and workshops organized by our college and other institutions. The library is well-stocked with books on career guidance and preparation for entrance and competitive examinations. Departmental faculty members encourage learners to go through those books and journals. Mentor-mentee interaction enables identifying the causes of their problems and catering to their needs. Academic doubts are cleared in both online and offline classes and suggestions are made after evaluating internal assignments. Specific library and laboratory assignments are designed for slow learners by the departments to offer an in-depth knowledge and generate problem-solving ability. Complimentary books are shared by departmental faculty among slow learners.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/2.2.1_2021-22.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4573	106

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Suri Vidyasagar College conducts student seminar each year to developeour students skills and confidence. This year also student seminar was conducted in offline mode for three days. 25 students from different departments took part in the seminar.Students, especially from the language departments actively participate in different online and/or offline cultural events. Students are encouraged tocontribute to students' wall magazines, thereby showcasing their writing skills. Students regularly partake in various co-curricular and outreach programmes like distribution of ration and sanitiser amongst the under privileged.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-30/Student%20Seminar_2021-22.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College does have a Wi-Fi-enabled campus. The ICT-enabled

classrooms of the college with Laptops and Projectors help
students in the e-learning process.

The college has an Automated Library for all ensuring
accessibility to e-resources.

The college has well equipped Computer Laboratories in the
Department of Mathematics and the Department of Computer Science.
The college has well-equipped science laboratories. Software
programmes like Origin, Python, C++,JAVA SDK, DEVC++, UNIX
(UBUNTU), MS Excel, SCI LAB, areused by different departments on a
regular basis.

Students are urged to prepare presentations, assignments, project
and field reports using MS Word, MS Power point, MSExcel, and
other ICT tools. Teachers gave lectures online during the pandemic
and shared reading materials online for the benefit of the
students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1010

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Suri Vidyasagar College endeavours to ensure transparent and fair internal assessment. Under University CBCS system (w.e.f. 2017), 20% of marks are awarded through internal evaluation, out of which, 5 marks are allocated for attendance, 10 marks for internal assessment. Owing to pandemic situation, face-to-face internal assessment or class test could not be held except for odd semester during November-December 2021. The examination system was switched to online mode where question papers for internal, tutorial, final theory and practical papers were uploaded to the college website. Answers cripts submitted by the students were then downloaded and evaluated by the respective teachers within the stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/2.5.1_2021-22.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college constitutes separate Examination Committees for each of the six semesters, which are entrusted with conducting the university examinations and ensuring redressal of any exam related grievances.

The answer scripts of internal class tests and assignments are shared with students, and in case corrections in the total of marks or re-assessment of answer scripts are needed, immediate action is taken by the faculty members. The attendance record, which is part of the internal examination, isnotified to students on a monthly basis. Adequate concession in attendance is allowed to students on medical grounds and for participation in co-curricular activities. If a student is unable to appear for examination due to medical grounds, internal examination is conducted for that student as pernorms, provided that he/she submits application with proper documents.

In case of university level end-semester examination, any grievance of students is intimated by the college to the university authority. If a student is dissatisfied with his/her marks, he/shecan apply for a review of his/her answerscript as and when required to the University after paying the prescribed fees.

The University provides the photocopy of answer sheets to students against Right to Information Act.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/2.5.2_2021-22.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Suri Vidyasagar College offers twenty two programmes in UG and PG. There are twenty one undergraduate programmes with one post graduate programme in Zoology. The college explicitly states all the programme and course outcomes on the college website. The curricullam of all the programmes is framed by the University of Burdwan.

The outline of the programme outcomes is mentioned in the Orientation Programme for the newly-admitted students on the day of commencement of an academic session. Students are encouraged to ask questions and are imbibed in critical thinking so as to enable them to understand and analyse contemporary societal, environmental and cultural problems. Efforts are undertaken to enhance their communication skills to allow them to exchange ideas, thoughts, and information effectively. Workingin teams are facilitated by their group participation in various departmental, cultural and extension activities. Leadership qualities are developed among the students and they learn to embrace plurality, respect others' views, mediate in disagreements, while maintaining professional and life ethics. Students are made aware tobe responsible towards maintaining sustainability in our environmental and natural resources so as not to jeopardise the resources available to future generations.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/2.6.1_2021-22.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File]

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct ways to assess course outcomes: In adherence to the stipulations of University of Burdwan, apart from the end-semester examinations, Suri Vidyasagar College conducts internal examination. In addition, Suri Vidyasagar College also conducts continuous internal evaluation through class tests, discussions, project-based assignments, which helps to gauge the course outcomes and provides opportunities to students for improvement. Practical examinations and viva-voce/group discussion in several curricula enable evaluation of the learning outcomes more objectively. Academically weak students are marked and various departments arrange remedial classes for them whereas students who receive highest marks in the University examination are awarded, motivating others to perform well.

Indirect ways to evaluate course outcomes:The student learning outcomes are ascertained by their progression to higher education and placements, Enrolment in Master degree (M.A/MSc., MCA, MBA) after completion of their graduation; enrolmentfor Ph. D programme or as Project Assistant. Success of students in NET, GATE, GRE, IELTS and other competitive examinations conducted by State or Central government proves the quality of our teaching. The Placement Cell arranges for campus recruitments. Successful completion of internships and off-campus placements testify their learning outcomes.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

934

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/2.7.1_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **Our college provides an ecosystem that fosters innovative ideas and thinking and takes initiatives for knowledge creation and transfer.**
- **IQAC encourages faculty members to conduct research activities for Ph.D. and/or minor and major projects. Presently 10 teachers are doing Ph.D. , two teachers are conducting minor projects.**
- **Students are given innovative projects by various departments which encourage new ideas and thinking.**
- **Students regularly participate in science exhibitions with various innovative science models.**
- **The college conducts green audit and generates green ideas**

for new innovations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	https://surividyasagarcollege.org.in/research-phd.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Suri Vidyasagar College acknowledges its responsibility to foster holistic development of the students. The NSS, NCC and Women's Cell of the college instill a sense of communal harmony and sensitize students towards important social issues. Teachers of our college have contributed in Covid relief fund of Government and non-government organizations. Many of our teachers and students have engaged in distribution of essential materials in adjacent villages during Covid-19 pandemic

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

112

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has two storied buildings having 71 no. of Seminar and Class rooms. Out of 71 classrooms, 5 are designated as smart class rooms, 2 are seminar halls and 23 are updated laboratories. Some rooms have projectors.There are 80 computers in the college, out of which 63 are solely designated for students. The library has 58487(approximately) books and 13 subscribed journals. KOHA software is used in the library.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/4.1.1_2021-22.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Suri Vidyasagar College maintains adequate facilities for cultural activities, sports (both indoor and outdoor) and gymnasium. Two subcommittees formed by the governing body of the college to looks after the matters related to sport and games and cultural activities of the college. Regular cultural activities are organized by the college. The cultural sub-committee with the help of NCC and NSS departments of the college celebrates independence-day, Republic-day, Rabindra Jayanti, Ishwar Chandra Vidyasagar Birthday, Women's' day, Annual cultural programme and Saraswati Puja each year. Dramas on burning social issues are written and performed on stages as well as in streets by the drama club and NSS department of the college. The college is well equipped with musical instruments like Harmonium,Tabla, Srikhol, mondira and sound systems cameras etc. An almirah and a log book are used for the maintenance of these musical instruments. There is a big Auditorium and an open stage to be used in different cultural programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/4.1.2_2021-22.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/4.1.3_2021-22.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.16993

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with KOHA version 22.05.07.000 Author-wise and Title- wise

search of books is facilitated to deal with demands of books by students and teachers.

Name of the software ILMS: KOHA

Nature of automation (fully or partially) : Fully

Version :3.22.10 Year of automation :2017-18

Version :Updated version: 19.11 Year of automation :2020-21

Version :Updated version: 22.05.07.000 Year of automation :2021-22

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/4.2.1_2021-22.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.71756

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

73

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **Suri Vidyasagar College has 80 computers {desktops and laptops) which are updated as and when required.**
- **Seminar rooms have been upgraded and virtual class is setup in a room.**
- **The college is fully Wi-Fi enabled with 100 MBPS bandwith.**
- **KOHA (library software) has been upgraded.**
- **Complete online admission system has been introduced.**
- **Online feedback is collected from stakeholders and is revised regularly.**
- **The college website is maintained and upgraded regularly under an annual maintenance contract.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/4.3.1_2021-22.pdf

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.28813

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are dedicated committees and a provision for budget for the maintenance and upkeep of different facilities. To procure the departmental requirements like laboratory equipment, stationary goods, furniture etc the head of the concerned departments submit

written requisitions. Required items are provided within a short time through a proper procedure. A separate log book is maintained by the GLI of the concerned department. The laboratory equipment purchase committee supervises the overall laboratory equipment purchase procedure. Day to day cleaning and maintenance of class rooms and laboratories is accomplished by the supporting staffs of the college. The corridors and washrooms are also cleaned up in regular basis. There is an arrangement for refrigeration in each science department to maintain chemicals and samples in well condition. AMCs are purchased for the maintenance of electrical equipment like water purifier and cooler.

Two Librarians are there to regularly issue books to the students andmaintain library stock with the help of two supporting staff of the library. Sports equipment like cricket bats, cricket balls, footballs, Carom boards etc. are purchased and upgraded as per requirement. Suri Vidyasagar College has a subsidized canteen to cater food and beverages to the students as well as the staffs of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-30/4.4.2_2021-22.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1938

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/5.1.3-2021-22.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

209

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

209

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

17

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Since the students' council election was not held for the Academic Year 2021-22 as per the govt decision, there is currently no elected body of Students' Union at Suri Vidyasagar College. The existing students' representatives have been performing their duties in consultation with the Principal and the teacher-convenors of the different Sub Committees constituted by the teachers' council and approved by the Governing Body. The students participated in organizing and hosting various college events such as Sports, Cultural Programmes, Magazines and Wall Magazines, debates, quizzes, students' seminars etc. They play an important role in mobilizing students for extra curricular activities organized at the college level. They organize Freshers' Welcome, Annual Social Programme and Saraswati Puja. College supports students with its own resources to participate in intra- and inter-collegiate competitions in music, dance, sports, quizzes, photography and other such activities. Students with the help of the concerned sub-committees take part in Essay Competitions and Youth Parliaments.

Moreover, students are also engaged in various programmes like self-defence karate camp, cleanliness drives, health awareness

drives, blood donation camps, sapling plantation drives, and social awareness campaigns under the banner of NSS. They also participate in programmes like Swaccha Pakhawada, NCC camps, NSS camps, Environment Day rallies, poster competitions on social issues like AIDS, child sexual abuse, etc. NSS and NCC volunteers carried out social work during the COVID period. Participation in such projects fosters the spirit of community responsibility.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has its own galaxy of bright alumni who have made a lasting impression in their respective fields across the world. Though the Alumni Association of the college is not registered yet, it has been working with great fervour for organising different cultural and academic programmes of the college during the celebration of Golden Jubilee 1992, Diamond Jubilee 2002, and the latest Platinum Jubilee 2016. Their august presence is also

felt during other programmes of the college such as Arun Sen Memorial Prize Distribution Ceremony. Moreover, they keep a close watch on the activities of the college and are ready help in any capacity whenever needed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college are wisdom (jnana), self-sacrifice (tyaga) and social service (seva) as embedded in the college emblem. And the mission of the college are imparting higher education, development of personality and raising socio-cultural awareness.Keeping in view the vision and mission statement, the college endeavors to impart knowledge to all levels of the society. Most of the students come from remote rural areas and underprivileged communities. Teachers look forward to helping students with every aspect of their educational needs. Many of our students get opportunities for higher education in various universities and higher educational institutes. Our students also qualify in various national level examinations for pursuing higher education. These examples establish our dedicated efforts to impart knowledge to students. We are always trying to introduce new courses to continue this trend. The NCC and NSS departments of the college also organize different social awareness programs to educate the students and local people of the surrounding areas on various social issues. The college regularly organizes quizzes, student seminars, essay writing competitions and employability skill development programmes.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.1.1_2021-22.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college implements a decentralized and participatory management approach in four core areas, i.e., academics, administration, finance and co-curricular activities.

Academics:

The Teachers' Council, with the Principal acting as the president and two teacher representatives as Secretary and Assistant Secretary, meets at regular interval to discuss academic issues aimed at improving the teaching and learning of the institution. The IQAC, chaired by the Principal with one teacher representative as Coordinator along with other members, regularly discusses and works towards improving the quality of academic and administrative activities.

Administration:

In the highest management body of the college, namely the Governing body, there are three elected teachers' representatives and one non-teaching representatives who are members, along with other stake holders' representatives.

Additionally, one faculty member acts as Bursar of the college.

Various other committees are formed by the teaching and non-teaching representatives of the college to oversee different administrative functions.

These committees include:

- Planning Committee
- Development Committee
- Finance Committee
- General Purchase Committee
- Building Committee

- Service Book Committee
- Laboratory Equipment Purchase Committee
- Auction Committee
- Anti-Ragging Committee
- Grievance Redressal Committee
- Screening Committee
- Monitoring Committee
- College Level Project Monitoring Committee
- Hostel Welfare(Boys' & Girls')Committee

These committees play an important role in the administrative functioning of the college.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.1.2_2021-22.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and Learning

Academic excellence is the main focus area of teaching learning process of the institution. The college regularly prepares and follows an academic calendar, and teaching plans are also prepared by each department for the timely completion of the syllabus, which is well monitored by the departmental heads. Field studies are conducted by the departments for practical orientation of students, and educational tours are organized to enhance their knowledge base. Additionally, departments offer project assignment to promote creative and critical thinking. Student seminars are organised to improve communication skills, gain expert knowledge, and build confidence. Essay writing, debate, and quiz competitions are also conducted to foster all round development of students. The wall magazine publication week is celebrated to encourage students in their creative writing pursuits. Inter departmental faculty exchange programmes are also encouraged. Special emphasis is given to fostering personal relationships and bonding between teachers and students to improve the teaching-learning

environment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.2.1_2021-22.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-organized organizational structure that is effective and efficient in running the institution, in line with strong leadership, management and good governance.

The Governing Body is the highest authoritative body under the leadership of the President, responsible for laying down important principles, policies and procedures for the improvement of teaching-learning and administration of the college.

The Principal of the college acts as the chief executive officer and executes the principles and policies laid down by the Governing Body, with the help of the Teachers' council and Non-Teaching Staff to ensure the smooth functioning of the institution.

Departmental and Sectional Heads work towards achieving their departmental and sectional objectives under the guidance of the Principal of the college.

The Internal Quality Assurance Cell (IQAC) functions as a staff unit, ensuring quality teaching-learning and administration within the college.

The Bursar manages the financial activities of the institution, ensuring effective and efficient procurement and utilization of funds.

Students' union of the college works for student welfare, with the assistance of NSS, NCC and other related committees.

In addition, various sub-committees formed by the Governing Body

function effectively and efficiently in their respective areas for the betterment of the institution

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.2.2._2021-22.pdf
Link to Organogram of the institution webpage	https://surividyasagarcollege.org.in/governing-body.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching Staff:

Suri Vidyasagar College Employees' Co-operative Credit Society provides loan to its teaching staff for various purposes as and when needed.

Teachers can also avail loans from the Provident Fund as per government rules for their financial requirement.

Desktop facilities with internet connectivity are available in the

Teachers' Staff Room and Library.

Clean drinking water and canteen facilities are provided for their use.

Separate departmental rooms are arranged for teachers to utilize their leisure time.

An annual picnic is organised every year.

Teaching and Non-Teaching Staff play a friendly football match with student every year.

Welfare measures for Non-Teaching Staff:

Suri Vidyasagar College Employees' Co-operative Credit Society provides loan to its non-teaching staff for various purposes as when needed.

Staffs can also avail loans from the Provident Fund as per government rules to meet their financial requirements.

Clean drinking water and canteen facilities are also provided for their use.

Teaching and Non-Teaching Staff play a friendly football match with student every year.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.3.1_2021-22.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers maintain personal diary for keeping their daily records of performance regarding academic, administrative and co-curricular activities.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.3.5_2021-22.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Financial audits have been conducted upto the financial year 2018-19. The college strictly adheres to all the required accounting principles and guidelines for preparing accounts and presents an annual audit report regularly.**
- **Internal audits are conducted occasionally for utilization/justification of various funds.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds

Funding of the college is obtained from grant received from UGC, Department of Higher Education, Government of West Bengal and RUSA etc. Additionally, funds are collected from students' fees, self-financing courses, and rent received from college building used by bank and post-office. Research grants from UGC, ICSSR etc. also contribute to the funds.

Utilization of funds

Funds are optimally utilized for new academic and infrastructural facilities as well as for maintaining existing facilities. The utilization of funds is closely monitored by the Planning Committee, Development Committee, Finance Committee, General Purchase Committee, Building Committee, Laboratory Equipment Purchase Committee and Auction Committee. All transactions are supported by vouchers and bills, processed by accounts department, and authenticated by the Bursar and Principal. Collections are

deposited in the banks and expenditures are incurred either cheques or digital payment method.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Use of ICT in teaching-learning process:

IQAC takes initiatives to promote ICT based teaching and learning. And through this initiative teachers take regular ICT based classes as per the availability of such facilities in the class rooms. During the COVID period of this academic year, teachers regularly take online classes using ICT tools. Students also participate and get used to this process.

2. Organization of webinar and workshops:

IQAC organized several quality webinars during this academic years.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.5.1_2021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Online feedback of different stakeholders: The college conducts online student feedback and student satisfaction survey to know the teaching-learning results as well as institutional performance and to take necessary measures to eliminate loopholes from sources by communicating the evaluated results to the concerned person or

department. In addition, the college conducts online teacher feedback and parent feedback to assess teaching-learning and institutional performance.

2. Upgradation of teaching-learning facilities: Infrastructural development like increase of general and smart class rooms, addition of laboratory equipment and books and journals have been made during the last year. But these facilities can not be used due to the pandemic situation. Although students and teachers are encouraged to participate in online ICT based classes. The different departments and IQAC organized various webinars on various academic and social issues.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.5.2_2021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/6.5.3_2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This college has been constantly devising the initiatives to promote gender equality and has consistently adopted sufficient safety measures so that female students face no gender obstacles in campus and may confidently perform all curricular and co-curricular activities. To enable all round growth a conducive socio-cultural environment is preserved so that holistic development of all students takes place. The following facilities are at present available-

1. CCTV cameras have installed for the purpose of constant vigil.
2. Like Boys' Common Room facility, college has a Girls common room well-equipped with toilet, Sanitary Vending Machine, and other facilities much required by the girls.
3. For the redressal of the grievances college has the Grievance Redressal Cell which monitors and takes measures whenever grievances reach the Cell.

College authority along with Teachers and Non-teaching staff tries its best to direct actions towards Gender Sensitization. In the class room teachings and formal or informal interaction with the students girl's students are encouraged to be aware of their own role and position in the society at large. Moreover, in several literature and Social Science courses Gender Studies, Feminist Literary Study, Women's Right, etc. are offered and these courses are expected to have been consolidating college's noble attempt for establishment Gender Equity.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-09-23/7.1.1_2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy	C. Any 2 of the above

conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is an issue that is treated seriously by the college. Bins for disposal of waste, three in number, have been placed strategically in parts of the campus, for collection of solid waste. Such waste is generally bio-degradable and is subsequently used as manure.

For disposal of liquid waste, a network of drains has been built which is ultimately connected to the municipal drainage system of Suri town. This prevents accumulation of liquid waste within campus and maintains a hygienic environment.

As part of E-waste management all non-functional computers and electronic items are centrally stored before disposal in a proper statutory system.

Non-biodegradable waste is disposed of with the help of Suri Municipality.

Biological wastes, especially microbial cultures, are auto-claved before disposal in trash bins.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Birbhum district, in which the college is situated is blessed with tremendous cultural and ethnic diversity. As a lead college of this district, this institution always aspires to uphold this diversity. This may be understood by studying the admission data or by looking at the sports programs and cultural functions held

in the Institution. Songs and dances of different cultual and ethnic niches, be it classical, folk, modern or tribal, are adeptly performed by students and staff. Thus the cultural and aesthetic richness of the area, state and ultimately the nation are sought to be preserved.

During the Pandemic the online platform was explored to continue this activity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes active interest in performing and observing activities and programs related to commemoration of important days such as Independence Day, Gandhi Jayanti, Republic Day, Rabindra Jayanti, National Youth Day and so on. Students and staff members are encouraged to participate in all such functions. College Foundation Day and Teachers' day are also observed with great gusts.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators	**C. Any 2 of the above**

and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic Day and Independence Day are observed with full honour through flag hoisting ceremony and cultural program. NCC cadet plays a very important role through parades etc. Other students and staff are also actively involved.The college pays tribute to Pandit Iswar chandra Vidyasagar, the great educationist and reformer of Bengal, by organising commemorative and cultural programs in his honour on both his birth and death anniversaries.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Annual Students Seminar: Student seminar is one of the best practice of Suri Vidyasagar College. Student from different streams take part in this programme and awards are given to best presenters of each stream. In the year 2021-22 , student seminar was conducted offline and various departments took part actively.

2. Honouring Meritorius Students by Arun Sen Memorial Foundation of Suri Vidyasagar College: Honouring Meritorius Students by Arun Sen Memorial Foundationis another best practice of Suri Vidyasagar College. Students from different streams are awarded by this foundation. Although the prize distribution ceremony was not conducted for this year due to Covid-19 pandemic, the college has plan to conduct the programme and distribute the prizes for this year when the situation normalizes. Total 79 numbers of different prizes will be given to the students for the year 2021-22.

Some other best practices of our college are as follows:

3. Interaction with Guardians (Parent Teacher Meet)

4. Organization of Endowment Lectures/Seminars/Workshops on Regular basis.

5. Maintaining Eco Friendly College Campus.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Suri Vidyasagar College has its rich tradition in relation to institutional value upkeep. Codes of conduct of all stake holders are displayed on College website and Notice Boards in order to constantly remind all of these and thereby maintain the divinity of the institution. During the session 2020-21 the entire world, we know, was under the grip of the horrid pandemic COVID 19. SVC was no exception to that. Immediately after Lockdown in March 2020 all the staff of the college contributed to the evolution of systems so that students could get the facilities and overcome their academic struggle. Initially teachers started providing 10-22 minitue Audio Records on topics of the syllabus in the student-teacher WhatsApp groups.Later Google meet, Goggle class room and web-based Online class room teaching-learning systems were adopted by both teachers and students with efficiency. To mention more, the students ofremote rural areas who did not have

strong Internet facilities were contacted over phone/ mobile calls. Only motto was to keep up their morale at this crucial time of pandemic. Cooperative competition is inculcated among the students so that better citizens they can be.Suri Vidyasagar College strongly believes in the social,emotional, moral development of the students, as argued by the contemporary Educational psychologists.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Promotion of green campus by means of tree plantation inside the campus, maintaining campus cleanliness and continually replacing old conventional light sources with power efficient lightings. 2. Increase/upgradation of books and journals in the college library. 3. The Institution has plan to sign MOU's with several Institutions for faculty exchange programme in the upcoming years.

4. Encouragingthe individual departments to conduct seminars/workshop in regular basis. 5. Encouraging inter-departmental faculty lecture programme. 6. Repairing, renovation and upgradation of existing infrastructure. 7. Encouragingfaculty members to register as research guide and guide students leading to Ph.D. under the ambit of the University of Burdwan.