YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Suri Vidyasagar College
• Name of the Head of the institution	Dr. Tapan Kumar Parichha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03462251754
• Mobile No:	8918048438
• Registered e-mail	surividyasagarcollege1942@gmail.com
• Alternate e-mail	svctkp@gmail.com
• Address	R.N.Tagore Road, College Para, Suri, Birbhum
• City/Town	Suri
• State/UT	West Bengal
• Pin Code	731101
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated & Constituent
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**The University of Burdwan**
• Name of the IQAC Coordinator	**Dr. Sujoy Das**
• Phone No.	**9434946924**
• Alternate phone No.	**03462255504**
• Mobile	**9434946924**
• IQAC e-mail address	**iqacsvcollege@gmail.com**
• Alternate e-mail address	**svctkp@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-07/Final%20AQAR%20report_2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-07/Academic%20calendar_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77**	**2006**	**02/02/2006**	**01/02/2011**
Cycle 2	**B++**	**2.77**	**2016**	**02/12/2016**	**01/12/2021**

6.Date of Establishment of IQAC	**01/05/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**5**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Encouraging and promoting research environment among faculty members

2. Several webinars were conducted during the Academic year.

3. Students seminar was conducted online for this year in view of the Covid Pandemic.

4. Yoga day was celebrated online for this year in view of the Covid Pandemic.

5. Encouraging students to participate in exhibitions, essay competitions, quiz and seminars.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Intimation and approval of webinar series	1. Several webinars were conducted during the Academic year.
2. Proposal for online students' seminar due to Covid Pandemic.	2. Students seminar was conducted online for this year in view of the Covid Pandemic.
3. Celebration of Yoga day online mode due to Covid Pandemic.	3. Yoga day was celebrated online in the college for this year in view of the Covid Pandemic.
4. Conducting of online lecture series	4. Department of Philosophy conducted an online lecture series with the first lecture by Prof. Prasenjit Khan of the Department of Philosophy, Birbhum Mahavidyalaya on 13.6.2021.
5. Procuring Data collection for preparing AQAR via online mode using Google form.	5. The departmental data for AQAR from the various departments procured by creating a google form and posting it in appropriate forum due to the pandemic situation.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the college	15/05/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	24/02/2022

15.Multidisciplinary / interdisciplinary

The fundamental aim of education is the holistic development of a learner so that he/she can cope with the situations to be encountered in course of the rest of his/her life. The twenty first century has witnessed revolutionary development in the world of knowledge and applications throughout the globe. Keeping these in mind and being guided by NEP 2020 the college within its limited scope has initiated to cater holistic and multidisciplinary education to its students with a view to inculcate the multi various arenas of knowledge and its applications in the socio academic, socio-economic and socio-cultural fields. It is to be noted that the affiliating university i.e., the University of Burdwan under which this college runs, has introduced Multidisciplinary / interdisciplinary curriculum for the three streams: Arts, Commerce & Science. It has given the students the opportunity to undergo several courses simultaneously under the choice based credit system ranging from language study, environmental study, skill enhancement courses to the discipline specific subjects. It is observed that not only the theoretical knowledge but also its application and skill enhancement on the basis of that has been focused.

Moreover, alongside extracurricular and co curricular courses, sports, NCC, NSS , cultural activities etc. are provided to the learners with the aim of enabling them to be human recourse in the true sense of the term.

16.Academic bank of credits (ABC):

The main purpose of ABC which is the part of the NEP 2020 is to create before the learners the opportunity of multiple entry and exit options in both UG and PG courses. This opportunity will certainly help them to overcome hurdles faced during the particular course. They can now take and exit for the time being and can again enter into the course at his/ her convenient. The Universty of Burdwan has taken initiative on their part to implement of ABC but it is at the preliminary stage. Our college will carry out the advices of the university regarding this.

17.Skill development:

It is known to us all that only theoretical knowledge cannot make a man complete and competent to undertake the responsibility in both formal and informal career. In order to make the learner competent to utilize their acquired knowledge in their career the Skill development as a part of the curriculum has been felt far and wide. Presently college follows the CBCS based curriculum where skill enhancement courses (two SEC for the Honours students and four SEC for the General students) have been made compulsory for the

learners. These courses have been framed on the basis of the practicality criteria. The courses cover applied aspects of the knowledge concern. This enables and will enable our learners to be ready-for-work in the job market. Moreover, as mentioned earlier extracurricular and co-curricular activities are also carried out with a view to developing among the learners the skills to make them competent in several spheres of their lives.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

culture, using online course)

The courses being offered under the CBCS system include the teaching of Indian History, the political system, sociological and cultural heritage, teaching of Bengali and Sanskrit as both Honours and General subjects are being offered with a view to appropriate integration of Indian knowledge system. Moreover the medium of instruction in most of the UG courses excluding the language ones are offered with the vernacular medium. It is to promote the long and lasting Indian heritage to strengthen indigenous knowledge system as well as Indian linguistic system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The presently running CBCS based curriculum has been developed mainly to concretize the acquired knowledge with its applications hence this curriculum comprises core courses of the specific discipline, AECCs and SECs which all together will materialize the outcome based education policy. In each and every courses offered in this college, learners are expected to acquire specific areas of knowledge of the concern discipline as spelt out in the very objective at the beginning of each course. In order to fulfill this, teachers undertake the academic efforts following the guidelines of the curriculum as well as the aims of education.

20.Distance education/online education:

The college has promoted online education in the recent context of pandemics in order to ensure preparedness whenever and whereever possible. Measures such as online classses, digital repositories, student support through online, online examination are already in practice. The Institution runs one Open University (NSOU) and one Distance learning Centre (BU) successfully.

Extended Profile

1.Programme

1.1	**537**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File]

2.Student

2.1	**3870**
Number of students during the year	

File Description	Documents
Data Template	[View File]

2.2	**1704**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File]

2.3	**721**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**66**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File]

3.2	**76**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**71**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**124.06**
4.3 Total number of computers on campus for academic purposes	**63**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Suri Vidyasagar College being an affiliated college of the University of Burdwan, the syllabus framing, modification and updation are done solely by the Undergraduate Boards of Studies (UGBSs) of the university. During the framing of new syllabus or modification UGBSs seek opinions from the respective faculty members of departments of the college. Based on the current syllabi and Academic Calendar, the departments attempt to draw up detailed Teaching Plan for each of the faculty members, who then implement that in their respective classroom teaching-learning. Science departments and Geography Departments utilize the laboratories for experiments and analyses rigorously on regular routine basis. This ensures timely and effective delivery of education to the students.Departmental meetings held regularly to discuss the extent to which the syllabus has been completed,drawbacks and remedies of the teaching learning process.Apart from traditional chalk-and-talk teaching method, the college encourages the faculty to opt for the ICT based teaching learning through use of PowerPoint presentation, audiovisual aids in order to make teaching-learning more lively and dynamic. Tutorial, Remedial /Extra classes for the disadvantaged, weaker students are conducted within the routine framework and outside that.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/1.1.1_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Well before the commencement of Academic Session the college plans and prepares an Academic Calendar adhering to that of University of Burdwan. It exhibits salient timelines like commencement of classes of the Odd and Even Semesters and Internal as well as University Semester-end examinations, other curricular and co-curricular activities like seminars, tutorial and remedial classes, parent-teacher meetings, field trips, excursion, etc.

The college with its related wings strives to implement effectively its academic activities as planned. Students are informed about the syllabus and teaching plan at the beginning of each semester. Records of attendance are kept as 5 Marks of the Internal Evaluation have been earmarked for attendance. Internal class tests are conducted at regular intervals as a part of continuous internal assessments. As the entire academic session 2020-21 was under the grip of pandemic COVID-19 situation, departments conducted the online evaluation giving SAQs and MCQs and using WhatsApp, Google forms, etc.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/1.1.2_2020-21.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above
**following activities related to curriculum
development and assessment of the affiliating
University and/are represented on the
following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of**

**Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The present UG or PG CBCS syllabi have been framed with a view to inculcating Professional ethics,values, Ecological awareness, sensibility among the students of 18-23 age group. The curriculum has accommodated AECC, GE, SEC, DSE along with Core Courses of particular disciplines in Science, Social Science, Arts and Commerce. The diverse components included in the curriculum are expected to help the students grow as sound humans to becapable of facing and mitigatingthe crises and challengesof the day-to-day life and contributing to the society buildingand nation based on ethics and value. Besides, the NSS and NCC wings of our college organizedifferent programmes like blood donation camp, Red Ribbon Club, social awareness, tree plantation, women empowerment etc throughout the year. In addition NSS organizes seven day camps at adopted villagesand campaigns there different social and moral aspects to arose the sense of responsibility, valueandsensitivity among the inhabitants of those villages.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

245

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-07/1.4.1%20&1.4.2_2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3778

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1248

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college maps academic, social and intellectual background of the students admitted. Teachers evaluate the competence levels of students on the basis of their academic performances in examination, their communication in class and participation in discussions. They were encouraged to make online presentations in students' seminar, and also to participate in relevant seminars and workshops organized by our college and other institutions. The library is well stocked with books on career guidance and preparation for entrance and competitive examinations. Departmental faculty members encourage learnersto access those books and journals. Mentor-mentee interaction enables identifying the causes of their problems and catering to their needs. Academic problems are discussed in online and offline classes and suggestions are made after evaluating internal assignments. Specific library and laboratory assignments are given to slow learners by the departments to havean in-depth knowledge and generateproblem solving ability. Complimentary books are shared by departmental faculty among slow learners.

File Description	Documents
Link for additional Information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.2.1_2020-21.pdf
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3870	106

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students of language departments actively participate in different online/offline cultural events. Students are encouraged to contribute in students' wall magazine, thereby showcasing their writing skills. Students regularly participate in various co-curricular and outreach programmes like distribution of ration and sanitiser amongst underprivileged community.

File Description	Documents
Upload any additional information	View File
Link for additional information	NA

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **The College has a Wi-Fi Enabled campus. The college has ICT enabled Classrooms having Laptops and Projectors which helps in the e-learning process.**
- **The college has an Automated Library for all ensuring accessibility to eresources.**
- **The college has well equipped Computer Laboratories in Mathematics, Computer Science and well-equipped science laboratories. Softwares like Origin, Python, C++,JAVA SDK, DEV C++, UNIX (UBUNTU), MS Excel, SCI LAB, are used by different departments.**
- **Students are encouraged to prepare presentations,assignments, project and field reports using MS Word, MS Power point, MS Excel, and other ICT tools.Teachers have been taking lectures online during the pandemic and share reading materials online for the benefit of the students.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-07/2.3.2_Online_Classes_2020-21.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

106

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

944+ Years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Suri Vidyasagar College strives to ensure transparent and fair internal assessment.

Under University CBCS system (w.e.f. 2017), 20% of marks are awarded through internal evaluation, out of which, 5 marks is allotted for attendance, 10 marks for internal assessment examination.

Due to pandemic situation, face-to-face internal assessment or class test could not be held except odd semester during November-December 2021. However, the entire examination system was switched to online mode where question papers for internal, tutorial, final theory and practical papers were uploaded in the college website. Answer scripts submitted by students were downloaded and evaluated by the teachers within stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.5.1-2020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has separate Examination Committees for each of the six semesters, which are entrusted with conducting the university examinations and ensuring redressal of any exam related grievances.

The answer scripts of internal class tests and assignments are shared with students, and in case corrections in the total of marks or re-assessment of answer scripts are needed, immediate action is taken by the faculty members.

The attendance record, which is part of the internal examination, is notified to students on a monthly basis.

Adequate concession is given in attendance of students on medical grounds and for participation in extracurricular activities.

If a student is not able to appear for examination due to medical reason, internal examination is conducted for that student as per norms, provided that he/she submits application with proper documents.

In case of university level end-semester examination, any grievance of students is communicated by the college to the University authority. If a student is dissatisfied with his/her marks, he/she can apply for review of his/her answerscript as and when required to the University after paying the prescribed fees. The University provides the photocopy of answer sheets to students against Right to Information Act.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.5.2_2020-21.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Suri Vidyasagar College offers twenty two programmes in UG and PG. There are twenty one undergraduate programmes withone post graduate programme in Zoology. The college explicitly states all the programme and course outcomes on the college website. The curriculum of all the programmes is framed by the University of Burdwan.

The outline of the program outcomes is mentioned in the Orientation Programme for the newly admitted students on the day of commencement of an academic session. Students are encouraged to ask questions and are imbibed in critical thinking so as to enable them to understand

and analyse contemporary societal, environmental and cultural problems. Efforts are taken to enhance their communication skills to allow them to exchange ideas, thoughts, and information effectively.

Workingin teamis encouraged bytheir group participation in various departmental, cultural and extension activities. Leadership qualities are developed among the students andthey learn to embrace plurality, respect others' views, mediate in disagreements, while maintaining professional and life ethics. Students are made aware to be responsible towards maintaining sustainability in our environment and natural resources so as not to jeopardise the resources available to future generations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.6.1_2020-21_PROGRAMME%20OUTCOME.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct ways to evaluate course outcomes: In adherence to the stipulations of University of Burdwan, apart from the end-semester examinations, Suri Vidyasagar College conducts internal examination.

In addition, Suri Vidyasagar College also conducts continuous internal evaluation through class tests, discussions,project-based assignments, which helps to gauge the course outcomes and provides opportunities to students for improvement. Practical examinations and viva-voce/group discussion in several curricula enables evaluation of the learning outcomes more objectively. Academically weak students are identified, departments arrange remedial classes for them whereas students who receive highest marks in the University examination are awarded, motivating others to perform well.

Indirect ways to evaluate course outcomes:

The student learning outcomes are ascertained by their progression to higher education and placements, Enrolment in Master degree (M.A/MSc., MCA, MBA) after completion of their graduation; enrolment

for Ph. D programme or as Project Assistant.Success of studentsin NET, GATE, GRE, IELTS and other competitive examinations conducted by State or Central government proves the quality ofour teaching.The Placement Cell arranges for campus recruitments. Successful completion of internships and off-campus placements testify their learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NA

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

708

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.7.1-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Suri Vidyasagar College acknowledges its responsibility to foster holistic development of the students. The NSS, NCC and Women's Cell of the college instill a sense of communal harmony and sensitize students towards important social issues. Teachers of our college have contributed in Covid relief fund of Governmeent and non-government organizations. Many of our teachers and students have engaged in distribution of essential materials in adjacent villages during Covid-19 pandemic.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/3.3.1_2020-21.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

193

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	[View File](#)
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	[View File](#)

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has two storied buildings having 71 no. of Seminar and Class rooms.

Out of 71 classrooms, 5 are designated as smart classrooms, 2 are seminar halls and 23 are updated laboratories. Some rooms have projectors.

There are 80 computers in the college, out of which 63 are solely designated for students.

The library has 58487(approximately) books and 13 subscribed journals. KOHA software is used in the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/4.1.1%202020-21.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Suri Vidyasagar College maintains adequate facilities for cultural activities, sports (both indoor and outdoor) and gymnasium. Two sub committeesformed by the governing body of the collegelook after the matters related tosport and games and cultural activities of the college. Regular cultural activities are organized by the college. The cultural sub-committee with the help of NCC and NSS departments of the college celebrates independence-day, Republic-day, Rabindra Jayanti, Ishwar Chandra Vidyasagar Birthday, Women's' day, Annual cultural programme and Saraswati puja each year. Dramas on burning social issues are written and performed on stages as well as in streets by the drama club and NSS department of the college. The college is well equipped with musical instruments like Harmonium, Tabla, Srikhol, mondira and sound systems cameras etc. An almirah and a logbook are used for the maintenance of these musical instruments. There is a big Auditorium and an open stage to be used in different cultural programmes.

The college organizes Annual Sports every year with active participation of students and teachers. The students of Suri Vidyasagar College regularly participate in university and DPI sports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/4.1.2_2020-21.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/4.1.3%202020-21.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

124.06

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with KOHA version 19.11 Author-wise and title- wise

search of books is facilitated to deal with demands of books by students and teachers.

Name of the ILMS software

Nature of automation (fully or partially)

Version

Year of automation

KOHA ILMS

Fully

3.22.10

Updated version: 19.11

2017-18

Updated: 2020-21

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/4.2.1_2020-21.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,19,048

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **Suri Vidyasagar College has 80 computers {desktops and laptops) which areupdated as and when required.**
- **Seminar rooms have been upgraded and virtual class is setup in a room.**
- **The college is fully Wi-Fi enabled with 100 MBPS bandwith.**
- **KOHA (library software) has been upgraded.**
- **Complete online admission system has been introduced.**
- **Online feedback is collected from stakeholders and is revised regularly.**
- **The college website is maintained and upgraded regularly under an annual maintenance contract.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/4.3.1_2020-21.pdf

4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.02771

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are dedicated committees and a provision for budget for the maintenance and upkeep of different facilities. To procure the departmental requirements like laboratory equipment, stationary goods, furniture etc the head of the concerned departments submit written requisitions. Required items are provided within a short time through a proper procedure. A separate log book is maintained by the GLI of the concerned department. The laboratory equipment purchase committee supervises the overall laboratory equipment purchase procedure.Day to day cleaning and maintenance of classrooms and laboratories is accomplished by the supporting staffs of the college. The corridorsandwashrooms are also cleaned up in regular basis. There is an arrangement for refrigeration in each science department to maintain chemicals and samples inwell condition. AMCs are purchased for the maintenance of electrical equipment like water purifier and cooler.

Two Librarians are there to regularly issue books to the students and to maintain library stock with the help of two supporting staff of the library. Sports equipment like cricket bats, cricket balls, footballs, Carom boards etc. are purchased and upgraded as per requirement.

Suri Vidyasagar College has a subsidized canteen to cater food and beverages to the students as well as the staffs of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/4.4.2_2020-21.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

831

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/5.1.3_2020-21.pdf
Any additional information	[View File]()
Details of capability building and skills enhancement initiatives (Data Template)	[View File]()

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

File Description	Documents
Any additional information	[View File]()
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]()

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

212

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Since the students' council election was not held for the academic year 2020-21 as per the govt decision, there is no elected body of Students' Union in Suri Vidyasagar College. The existing students' representatives continued to perform their duties in consultation with the Principal and teacher convenors of the different Sub Committees constituted by the teachers' council and approved by the Governing body. The students participated in organizing and hosting various college events such as Sports, Cultural programme, Magazine and Wall Magazines, debate, quizzes, students' seminar etc. They play an important role in mobilizing students for extra curricular events organized at the college level. They organise Freshers' Welcome, Annual Social and Saraswati Puja. College with its own resources regularly participates in intra and inter-college competitions in music, dance, sports, quizzes, photography etc. It is worthy to mention that the students with the help of the concerned sub-committee take part in essay competitions and Youth Parliaments.

Moreover, students are engaged in different programmes like self-defence karate camp, cleanliness drives, health awareness drives, blood donation camps,sapling plantation drives, and social awareness campaigns. They also participate in programmes Swaccha Pakhawada, NCC camps, NSS camps, Environment Day rallies, poster competitions on social issues like AIDS, child sexual abuse, etc.NSS and NCC volunteers carried out social work during covid situation. Participation in such projects fosters the spirit of community responsibility.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has it's a galaxy of bright alumni who have made a lasting impression in their respective fields across the worlds. Though the alumni association of the college is not registered yet, it has been working with great fervour for organising different cultural and academic programmes of the college during the celebration of Golden jubilee 1992, Diamond jubilee 2002, and the latest Platinum jubilee 2016-17. Alumni members are in close contact with the College. Members are helping by contribution in kind as and when possible as well as by inspiring and motivating the current students through Departmental Alumni Meet, by sponsoring Prizes, Scholarships etc. to meritorious students in the Annual Prize distribution ceremony.

File Description	Documents
Paste link for additional information	[NA](#)
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college are wisdom (jnana), self-sacrifice (tyaga) and social service (seva) as embedded in the college emblem. On the other hand the mission of the college are imparting higher education, development of personality and raising socio-cultural awareness. In view of the above vision and mission of the college, it is constantly striving to spread knowledge at the grass root level of the society. Students from remote rural areas come to the college for education. Teachers are dedicated to imparting higher education to the students. Hundreds of students have been admitted to universities and colleges for higher education. Some of our students have also qualified in national level examinations for pursuing higher education after completing their graduation courses from our college. This proves our dominance on the map of higher education in the state. We are trying to introduce some more courses in the near future. In the COVID situation, teachers have regularly taken classes in online mode. The teachers, Non-teaching staff and students arranged several relief camps helping the villagers in difficult times. Some basic necessity goods have been distributed from these relief camps. The NCC and NSS departments of the college also organize social awareness programs to educate the students and local people of the surrounding area on various social issues. Some webinar is also organized during pandemic on academics, social and cultural and other issues.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/6.1.1_2020-21.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college implements decentralisation and participative management in four core areas, i.e., academics, administration, finance and co-curricular activities.

Academics:

The Teachers' Council, where the Principal acts as the president,

with two teacher representative as Secretary and Assistant Secretary, meets at regular interval to discusses academic issues for improving teaching-learning of the institution. IQAC, where also the Principal is the chairperson, and one teacher representative asCoordinator, with its other members, discusses regularly for the improvement of the quality of academic as well as administrative activities of the institution.

The college has different sub-committees to guide, monitor, and for smooth functioning of academic activities.

Administration:

In highest management body of the college i.e. Governing Body where three elected teachers' representative and one non-teaching representative are the members with other stakeholders' representative of the body. Also one faculty member acts as Bursar of the college. Other committees are formed by the teaching and non-teaching representatives of the college who look after various administrative functions of the college.

Co-Curricular and Extra-Curricular Activities:

Different committees,NCC and NSS formed by the teaching and non-teaching representatives of the college who look after various Co-Curricular and Extra-Curricular of the college.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.1.2_2020-21.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and Learning

Academic excellence is the main focus area of teaching learning process of the institution. The college regularly prepares and follows an academic calendar. Teaching plans are also prepared by each of the departments of the college for the timely completion of the syllabus, which is well monitored by the departmental heads. The different departments conduct field studies for practical

orientation of the students. Educational tours are organised by different departments to enhance the knowledge base of the students. Departments also offer project assignments to promote creative and critical thinking. Student seminars are also organised for improving communication skills, gaining expert knowledge and building confidence. Essay writing, debate, and quiz competitions are also conducted for improving all round development of the students. The wall magazine publication week is celebrated for encouraging students for their creative writing. Inter departmental faculty exchange programmes are also encouraged. For improving teaching learning environment, special emphasis is given to personal relationships and bonding between teachers and students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.2.1-2020-21.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well organized organizational structure which is effective and efficient enough to run the institution in line with strong leadership, management and good governance.

The Governing Body is highest authoritative body under the leadership of the President to lay down important principles, policies and procedures for the improvement of teaching-learning and administration of the college.

The Principal of the college executes the principles and policies laid down by the Governing Body as chief executive officer of the college with the help of the Teachers' council and Non-Teaching Staff for smooth running of the institution.

Departmental and Sectional Heads work for the accomplishment of their departmental and sectional objectives i.e. academic, financial and in other functional areas under the guidance of the Principal of the college.

The Internal Quality Assurance Cell (IQAC) works as staff function

ensuring quality teaching-learning and administration.

The Bursar manages financial activities of the institution for the effective and efficient procurement and utilization of funds.

Besides, different sub-committees formed by the Governing Body function effectively and efficiently in their related areas for the betterment of the institution.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.2.2._2020-21.pdf
Link to Organogram of the Institution webpage	https://surividyasagarcollege.org.in/governing-body.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching Staff:

Suri Vidyasagar College Employees' Co-operative Credit Society

provides loan to its teaching staff for different purposes as when needed.

Teachers can also avail loans from Provident Fund as per government rules for their financial requirement.

Desktop facilities are available with internet connectivity in the Teachers' Staff room and Library.

Clean drinking water and canteen facilities are also available for their use.

Separate departmental rooms are provided for the teachers for their use.

Annual picnics are arranged every year.

Teaching and Non-Teaching Staff play friendly football match with student every year.

Welfare measures for Non-Teaching Staff:

Suri Vidyasagar College Employees' Co-operative Credit Society provides loan to its non-teaching staff for different purposes as when needed.

Staffs can also procure loan from Provident Fund as per government rules for their financial requirement.

Clean drinking water and canteen facilities are also available for their use.

Teaching and Non-Teaching Staff play a friendly football match with students every year.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.3.1_2020-21.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers maintain personal diary for keeping their daily records of performance regarding academic, administrative and co-curricular activities.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.3.5_2020-21.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Financial audits have been conducted upto the financial year 2020-21.The college strictly adheres to all the required accounting principles and guidelines for preparing accounts and presents an annual audit report regularly.**
- **Internal audits are conducted occasionally for utilization/justification of various funds.**

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`NIL`

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

`Funding of the college is collected from grant received from UGC, Department of Higher Education, Government of West Bengal and RUSA etc. In addition, funds are also collected from students' fees, self-financing courses, and rent received from college building used by bank and post-office. Funds also come from research grant from UGC, ICSSR etc.`

`Utilization of funds`

`Funds are optimally utilized for new projects involving academic and infrastructural facilities as well as for maintaining existing facilities. The utilization of funds is well-monitored by the Planning Committee, Development Committee, Finance Committee, General Purchase Committee, Building Committee, Laboratory Equipment Purchase Committee and Auction Committee. All transactions are supported by vouchers and bills, which are processed by accounts department, and authenticated by the Bursar and Principal. Collections are deposited in the banks and expenditures are made through cheques or digital mode`

File Description	Documents
Paste link for additional information	<u>NA</u>
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Use of ICT in teaching-learning process especially classes in virtual mode:**

When physical classes were closed due to the COVID situation, IQAC took the initiative to start online classes for students. Initially it was very difficult to start such classes due to internet connectivity issues in remote rural areas, non-availability of mobile phones and desktops or laptops in hands of our needy students, reluctance of teachers especially senior teachers to take online classes etc. But eventually students as well as teachers got used to online classes. ICT based teaching in these classes became popular among teachers and students.

1. **Organization of webinar and workshops:**

During these difficult times when students were suffering from stress and depression, IQAC organized several quality webinars and workshops not only on academics but also on ethics and values, skill building, conservation of nature, stress management etc.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.5.1_2020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Online feedback of different stakeholders:**

The college conducts online student feedback and student satisfaction survey to know the teaching-learning results as well as institutional performance and to take necessary measures to eliminate loopholes from sources by communicating the evaluated results to the concerned person or department.

In addition, the college conducts online teacher feedback and parent feedback to assess teaching-learning and institutional performance.

2. Upgradation of teaching-learning facilities:

Infrastructural development like increase of general and smart classrooms, addition of laboratory equipment and books and journals have been made during the last year. But these facilities can not be used due to the pandemic situation.

Although students and teachers are encouraged to participate in online ICT based classes. The different departments and IQAC organized various webinars on

various academic and social issues. Online student seminar has been organized this year as well.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.5.2_2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.5.3_2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College has been taking initiatives for the promotion of gender equity and in this direction adequate safety measures are undertaken so that the girl students can freely move in the college campus and do their all required works and both curricular and co-curricular or extra-curricular activities. In the classrooms and outside the classroom they enjoy a free socio-academic atmosphere which is no doubt conducive to their all-round growth. The following facilities are at present available in the college:

1. **CCTV cameras have been installed for the purpose of constant vigil.**
2. **Like Boys' Common Room facility, college has a Girls common room well-equipped with toilet, Sanitary Vending Machine, and other facilities much required by the girls.**
3. **For the redressal of the grievances college has the Grievance Redressal Cell which monitors and takes measures whenever grievances reach the Cell.**
4. **College authority along with Teachers and Non-teaching staff tries its best to direct actions towards Gender Sensitization. In the classroom teachings and in formal or informal interaction with the students girls students are encouraged to be aware of their own role and position in the society at large. Moreover, in several literature and Social Science courses Gender Studies, Feminist Literary Study, Women's Right, etc. are offered and these courses are expected to have been consolidating college's noble attempt for establishment**

Gender Equity.

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-19/7.1.1%20Final.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college authority thinks deeply on the Waste Management issue and challenges. Three Bins have been installed in three places within the campus for storing the Solid waste. The bio-degradable materials or components get rotten and then are used as manure to the plants of the college.

Regarding the Liquid Waste Management our college has developed adequate drainage system with all the toilets and latrines. The drains are linked with the Suri Municipality drainage system and as a result college can maintain a hygienic atmosphere.

For the E-waste management college keeps all the non-functioningcomputers and accessories in store so that these can be disposed off in a proper scientific way so that environment is not affected due to e-waste of our institution.

Non-biodegradable wastes are disposed with the help of Municipality.

Biological waste specially microbial cultures are autoclaved before disposal to trash bins.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-19/7.1.3%20Final.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The district of Birbhum is very rich in its cultural diversity accommodating various cultures of the different religious and ethnic communities. Suri Vidyasagar College being the premier college of Birbhum reflects this cultural diversity in the student admission, cultural programmes and sports as well. The different types of songs and dances such as classical, modern, tribal, folk are performed by the students and staff putting forward the cultural and aesthetic richness of the college, district, state and country. Though during this pandemic, we tried our best to conduct programs online.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various activities and programs are performed throughout the academic session with the help of NCC and NSS like observation of Independence Day, National Youth Day, Rabindra Jayanti, Teachers' day and College Foundation Day to sensitize students and employees of this college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic Day and Independence Day

Flag hoisting ceremonies and other cultural activities are conducted. NCC cadets of Suri Vidyasagar College take part in parades.

Birth and Death Anniversary of Iswar Chandra Vidyasagar:

The college pays tribute to Iswar Chandra Vidyasagar through dance, songs, poems and recitals by students and the teachers from his repertoire.

Birth and Death Anniversary of Kaviguru Rabindranath Tagore: The college pays tribute to KaviguruRabindranath Tagore through dance, songs, poems and recitals by students and the teachers from his repertoire. College Foundation Day: Suri Vidyasagar College celebrates its Foundation Day on 9th March. The Principal hoists the college flag with the students, teachers and non-teaching staff participating in cultural program.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Annual Students Seminar: Student seminar is one of the best practice of Suri Vidyasagar College. Student from different streams take part in this programme and awards are given to best presenters of each stream. Even though the entire academic year 2020-21 was in the grip of Covid-19 pandemic, student seminar was conducted online for this year. The online student seminar was conducted for three days and Science, Arts and Commerce epartments took part actively. Students from Arts general stream took part separately in the student seminar for the first time in this year.

2. Honouring Meritorius Students by Arun Sen Memorial Foundation of Suri Vidyasagar College: Honouring Meritorius Students by Arun Sen Memorial Foundationis another best practice of Suri Vidyasagar College. Students from different streams are awarded by this foundation. Although the prize distribution ceremony was not conducted for this year due to Covid-19 pandemic, the college has plan to conduct the programme and distribute the prizes for this year when the situationnormalizes. Total 74 numbers of different prizes will be given to the students for the year 2020-21.

Some other best practices of our college are as follows:

3. Interaction with Guardians (Parent Teacher Meet)

4. Organization of Endowment Lectures/Seminars/Workshops on Regular basis.

5. Maintaining Eco Friendly College Campus.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Suri Vidyasagar College has its rich tradition in relation to institutional value upkeep. Codes of conduct of all stake holders are displayed on College website and Notice Boards in order to constantly remind all of these and thereby maintain the divinity of the institution.During the session 2020-21 the entire world, we know, was under the grip of the horrid pandemic COVID 19. SVC was no exception to that. Immediately after Lockdown in March 2020 all the staff of the college contributed to the evolution of systems so that students could get the facilities and overcome their academic struggle. Initially teachers started providing 10-22 minitue Audio Records on topics of the syllabus in the student-teacher WhatsApp groups.Later Google meet, Goggle classroom and web-based Online classroom teaching-learning systems were adopted by both teachers and students with efficiency. To mention more, the students of remote rural areas who did not have strong Internet facilities were contacted over phone/ mobile calls. Only motto was to keep up their morale at this crucial time of pandemic. Cooperative competition is inculcated among the students so that better citizens they can be.Suri Vidyasagar College strongly believes in the social, emotional, moral development of the students , as argued by the contemporary Educational psychologists.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Suri Vidyasagar College being an affiliated college of the University of Burdwan, the syllabus framing, modification and updation are done solely by the Undergraduate Boards of Studies (UGBSs) of the university. During the framing of new syllabus or modification UGBSs seek opinions from the respective faculty members of departments of the college. Based on the current syllabi and Academic Calendar, the departments attempt to draw up detailed Teaching Plan for each of the faculty members, who then implement that in their respective classroom teaching-learning. Science departments and Geography Departments utilize the laboratories for experiments and analyses rigorously on regular routine basis. This ensures timely and effective delivery of education to the students.Departmental meetings held regularly to discuss the extent to which the syllabus has been completed,drawbacks and remedies of the teaching learning process.Apart from traditional chalk-and-talk teaching method, the college encourages the faculty to opt for the ICT based teaching learning through use of PowerPoint presentation, audiovisual aids in order to make teaching-learning more lively and dynamic. Tutorial, Remedial /Extra classes for the disadvantaged, weaker students are conducted within the routine framework and outside that.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/1.1.1_2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Well before the commencement of Academic Session the college plans and prepares an Academic Calendar adhering to that of University of Burdwan. It exhibits salient timelines like commencement of classes of the Odd and Even Semesters and

Internal as well as University Semester-end examinations, other curricular and co-curricular activities like seminars, tutorial and remedial classes, parent-teacher meetings, field trips, excursion, etc.

The college with its related wings strives to implement effectively its academic activities as planned. Students are informed about the syllabus and teaching plan at the beginning of each semester. Records of attendance are kept as 5 Marks of the Internal Evaluation have been earmarked for attendance. Internal class tests are conducted at regular intervals as a part of continuous internal assessments.As the entire academic session 2020-21 was under the grip of pandemic COVID-19 situation, departments conducted the online evaluation giving SAQs and MCQs and using WhatsApp, Google forms, etc.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/1.1.2_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The present UG or PG CBCS syllabi have been framed with a view to inculcating Professional ethics,values, Ecological awareness, sensibility among the students of 18-23 age group. The curriculum has accommodated AECC, GE, SEC, DSE along with Core Courses of particular disciplines in Science, Social Science, Arts and Commerce. The diverse components included in the curriculum are expected to help the students grow as sound humans to becapable of facing and mitigatingthe crises and challengesof the day-to-day life and contributing to the society buildingand nation based on ethics and value. Besides, the NSS and NCC wings of our college organizedifferent programmes like blood donation camp, Red Ribbon Club, social awareness, tree plantation, women empowerment etc throughout the year. In addition NSS organizes seven day camps at adopted villagesand campaigns there different social and moral aspects to arose the sense of responsibility, valueandsensitivity among the inhabitants of those villages.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

245

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-07/1.4.1%20&1.4.2_2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3778

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1248

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college maps academic, social and intellectual background of the students admitted. Teachers evaluate the competence levels of students on the basis of their academic performances in examination, their communication in class and participation in discussions. They were encouraged to make online presentations in students' seminar, and also to participate in relevant seminars and workshops organized by our college and other institutions. The library is well stocked with books on career guidance and preparation for entrance and competitive examinations. Departmental faculty members encourage learnersto access those books and journals. Mentor-mentee interaction enables identifying the causes of their problems and catering to their needs. Academic problems are discussed in online and offline classes and suggestions are made after evaluating internal assignments. Specific library and laboratory assignments are given to slow learners by the departments to havean in-depth knowledge and generateproblem solving ability. Complimentary books are shared by departmental faculty among slow learners.

File Description	Documents
Link for additional Information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.2.1_2020-21.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3870	106

File Description	Documents
Any additional information	[View File]

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students of language departments actively participate in different online/offline cultural events. Students are encouraged to contribute in students' wall magazine, thereby showcasing their writing skills. Students regularly participate in various co-curricular and outreach programmes like distribution of ration and sanitiser amongst underprivileged community.

File Description	Documents
Upload any additional information	[View File]
Link for additional information	[NA]

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **The College has a Wi-Fi Enabled campus. The college has ICT enabled Classrooms having Laptops and Projectors which helps in the e-learning process.**
- **The college has an Automated Library for all ensuring accessibility to eresources.**
- **The college has well equipped Computer Laboratories in Mathematics, Computer Science and well-equipped science laboratories. Softwares like Origin, Python, C++,JAVA SDK, DEV C++, UNIX (UBUNTU), MS Excel, SCI LAB, are used by different departments.**
- **Students are encouraged to prepare presentations,assignments, project and field reports using MS Word, MS Power point, MS Excel, and other ICT tools.Teachers have been taking lectures online during the pandemic and share reading materials online for the benefit of the students.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-07/2.3.2_Online_Classes_2020-21.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

106

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

944+ Years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Suri Vidyasagar College strives to ensure transparent and fair internal assessment.

Under University CBCS system (w.e.f. 2017), 20% of marks are awarded through internal evaluation, out of which, 5 marks is allotted for attendance, 10 marks for internal assessment examination.

Due to pandemic situation, face-to-face internal assessment or class test could not be held except odd semester during November-December 2021. However, the entire examination system was switched to online mode where question papers for internal, tutorial, final theory and practical papers were uploaded in the college website. Answer scripts submitted by students were downloaded and evaluated by the teachers within stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.5.1-2020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has separate Examination Committees for each of the six semesters, which are entrusted with conducting the university examinations and ensuring redressal of any exam related grievances.

The answer scripts of internal class tests and assignments are shared with students, and in case corrections in the total of marks or re-assessment of answer scripts are needed, immediate action is taken by the faculty members.

The attendance record, which is part of the internal examination, is notified to students on a monthly basis.

Adequate concession is given in attendance of students on medical grounds and for participation in extracurricular activities.

If a student is not able to appear for examination due to medical reason, internal examination is conducted for that student as per norms, provided that he/she submits application with proper documents.

In case of university level end-semester examination, any grievance of students is communicated by the college to the University authority. If a student is dissatisfied with his/her marks, he/she can apply for review of his/her answerscript as and when required to the University after paying the prescribed fees. The University provides the photocopy of answer sheets to students against Right to Information Act.

File Description	Documents
Any additional information	View File
Link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.5.2_2020-21.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Suri Vidyasagar College offers twenty two programmes in UG and PG. There are twenty one undergraduate programmes withone post graduate programme in Zoology. The college explicitly states all the programme and course outcomes on the college website. The curriculum of all the programmes is framed by the University of Burdwan.

The outline of the program outcomes is mentioned in the Orientation Programme for the newly admitted students on the day of commencement of an academic session. Students are encouraged to ask questions and are imbibed in critical thinking so as to enable them to understand and analyse contemporary societal, environmental and cultural problems. Efforts are taken to enhance their communication skills to allow them to exchange ideas, thoughts, and information effectively.

Workingin teamis encouraged bytheir group participation in various departmental, cultural and extension activities. Leadership qualities are developed among the students andthey learn to embrace plurality, respect others' views, mediate in disagreements, while maintaining professional and life ethics. Students are made aware to be responsible towards maintaining sustainability in our environment and natural resources so as not to jeopardise the resources available to future generations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.6.1_2020-21_PROGRAMME%20OUTCOME.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct ways to evaluate course outcomes: In adherence to the stipulations of University of Burdwan, apart from the end-semester examinations, Suri Vidyasagar College conducts internal

examination.

In addition, Suri Vidyasagar College also conducts continuous internal evaluation through class tests, discussions,project-based assignments, which helps to gauge the course outcomes and provides opportunities to students for improvement. Practical examinations and viva-voce/group discussion in several curricula enables evaluation of the learning outcomes more objectively. Academically weak students are identified, departments arrange remedial classes for them whereas students who receive highest marks in the University examination are awarded, motivating others to perform well.

Indirect ways to evaluate course outcomes:

The student learning outcomes are ascertained by their progression to higher education and placements, Enrolment in Master degree (M.A/MSc., MCA, MBA) after completion of their graduation; enrolment for Ph. D programme or as Project Assistant.Success of studentsin NET, GATE, GRE, IELTS and other competitive examinations conducted by State or Central government proves the quality ofour teaching.The Placement Cell arranges for campus recruitments. Successful completion of internships and off-campus placements testify their learning outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[NA](#)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

708

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	<u>NA</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/2.7.1-2020-21.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Suri Vidyasagar College acknowledges its responsibility to foster holistic development of the students. The NSS, NCC and Women's Cell of the college instill a sense of communal harmony and sensitize students towards important social issues. Teachers of our college have contributed in Covid relief fund of Governmeent and non-government organizations. Many of our teachers and students have engaged in distribution of essential materials in adjacent villages during Covid-19 pandemic.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/3.3.1_2020-21.pdf
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

193

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has two storied buildings having 71 no. of Seminar and Class rooms.

Out of 71 classrooms, 5 are designated as smart classrooms, 2 are seminar halls and 23 are updated laboratories. Some rooms have projectors.

There are 80 computers in the college, out of which 63 are solely designated for students.

The library has 58487(approximately) books and 13 subscribed journals. KOHA software is used in the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/4.1.1%202020-21.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Suri Vidyasagar College maintains adequate facilities for cultural activities, sports (both indoor and outdoor) and gymnasium. Two sub committeesformed by the governing body of the collegelook after the matters related tosport and games and cultural activities of the college. Regular cultural activities are organized by the college. The cultural sub-committee with the help of NCC and NSS departments of the college celebrates independence-day, Republic-day, Rabindra Jayanti, Ishwar Chandra Vidyasagar Birthday, Women's' day, Annual cultural programme and Saraswati puja each year. Dramas on burning social issues are written and performed on stages as well as in streets by the drama club and NSS department of the college. The college is well equipped with musical instruments like Harmonium, Tabla, Srikhol, mondira and sound systems cameras etc. An almirah and a logbook are used for the maintenance of these musical instruments. There is a big Auditorium and an open stage to be used in different cultural programmes.

The college organizes Annual Sports every year with active participation of students and teachers. The students of Suri Vidyasagar College regularly participate in university and DPI sports.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/4.1.2_2020-21.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/4.1.3%202020-21.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

124.06

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with KOHA version 19.11 Author-wise and title- wise

search of books is facilitated to deal with demands of books by students and teachers.

Name of the ILMS software

Nature of automation (fully or partially)

Version

Year of automation

KOHA ILMS

Fully

3.22.10

Updated version: 19.11

2017-18

Updated: 2020-21

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/4.2.1_2020-21.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,19,048

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Suri Vidyasagar College has 80 computers {desktops and laptops) which areupdated as and when required.
- Seminar rooms have been upgraded and virtual class is setup in a room.
- The college is fully Wi-Fi enabled with 100 MBPS bandwith.

- **KOHA (library software) has been upgraded.**
- **Complete online admission system has been introduced.**
- **Online feedback is collected from stakeholders and is revised regularly.**
- **The college website is maintained and upgraded regularly under an annual maintenance contract.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/4.3.1_2020-21.pdf

4.3.2 - Number of Computers

85

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.02771

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are dedicated committees and a provision for budget for the maintenance and upkeep of different facilities. To procure the departmental requirements like laboratory equipment, stationary goods, furniture etc the head of the concerned departments submit written requisitions. Required items are provided within a short time through a proper procedure. A separate log book is maintained by the GLI of the concerned department. The laboratory equipment purchase committee supervises the overall laboratory equipment purchase procedure.Day to day cleaning and maintenance of classrooms and laboratories is accomplished by the supporting staffs of the college. The corridorsandwashrooms are also cleaned up in regular basis. There is an arrangement for refrigeration in each science department to maintain chemicals and samples inwell condition. AMCs are purchased for the maintenance of electrical equipment like water purifier and cooler.

Two Librarians are there to regularly issue books to the students and to maintain library stock with the help of two supporting staff of the library. Sports equipment like cricket bats, cricket balls, footballs, Carom boards etc. are purchased and upgraded as per requirement.

Suri Vidyasagar College has a subsidized canteen to cater food and beverages to the students as well as the staffs of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/4.4.2_2020-21.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

831

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/5.1.3_2020-21.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

212

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Since the students' council election was not held for the academic year 2020-21 as per the govt decision, there is no elected body of Students' Union in Suri Vidyasagar College. The existing students' representatives continued to perform their duties in consultation with the Principal and teacher convenors of the different Sub Committees constituted by the teachers' council and approved by the Governing body. The students participated in organizing and hosting various college events such as Sports, Cultural programme, Magazine and Wall Magazines, debate, quizzes, students' seminar etc. They play an important

role in mobilizing students for extra curricular events organized at the college level. They organise Freshers' Welcome, Annual Social and Saraswati Puja. College with its own resources regularly participates in intra and inter-college competitions in music, dance, sports, quizzes, photography etc. It is worthy to mention that the students with the help of the concerned sub-committee take part in essay competitions and Youth Parliaments.

Moreover, students are engaged in different programmes like self-defence karate camp, cleanliness drives, health awareness drives, blood donation camps,sapling plantation drives, and social awareness campaigns. They also participate in programmes Swaccha Pakhawada, NCC camps, NSS camps, Environment Day rallies, poster competitions on social issues like AIDS, child sexual abuse, etc.NSS and NCC volunteers carried out social work during covid situation. Participation in such projects fosters the spirit of community responsibility.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has it's a galaxy of bright alumni who have made a lasting impression in their respective fields across the worlds. Though the alumni association of the college is not registered yet, it has been working with great fervour for organising different cultural and academic programmes of the college during the celebration of Golden jubilee 1992, Diamond jubilee 2002, and the latest Platinum jubilee 2016-17. Alumni members are in close contact with the College. Members are helping by contribution in kind as and when possible as well as by inspiring and motivating the current students through Departmental Alumni Meet, by sponsoring Prizes, Scholarships etc. to meritorious students in the Annual Prize distribution ceremony.

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college are wisdom (jnana), self-sacrifice (tyaga) and social service (seva) as embedded in the college emblem. On the other hand the mission of the college are imparting higher education, development of personality and raising socio-cultural awareness. In view of the above vision and mission of the college, it is constantly striving to spread knowledge at the grass root level of the society. Students from remote rural areas come to the college for education. Teachers are dedicated to imparting higher education to the students. Hundreds of students have been admitted to universities and

colleges for higher education. Some of our students have also qualified in national level examinations for pursuing higher education after completing their graduation courses from our college. This proves our dominance on the map of higher education in the state. We are trying to introduce some more courses in the near future. In the COVID situation, teachers have regularly taken classes in online mode. The teachers, Non-teaching staff and students arranged several relief camps helping the villagers in difficult times. Some basic necessity goods have been distributed from these relief camps. The NCC and NSS departments of the college also organize social awareness programs to educate the students and local people of the surrounding area on various social issues. Some webinar is also organized during pandemic on academics, social and cultural and other issues.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-12/6.1.1_2020-21.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college implements decentralisation and participative management in four core areas, i.e., academics, administration, finance and co-curricular activities.

Academics:

The Teachers' Council, where the Principal acts as the president, with two teacher representative as Secretary and Assistant Secretary, meets at regular interval to discusses academic issues for improving teaching-learning of the institution. IQAC, where also the Principal is the chairperson, and one teacher representative asCoordinator, with its other members, discusses regularly for the improvement of the quality of academic as well as administrative activities of the institution.

The college has different sub-committees to guide, monitor, and for smooth functioning of academic activities.

Administration:

In highest management body of the college i.e. Governing Body where three elected teachers' representative and one non-teaching representative are the members with other stakeholders' representative of the body. Also one faculty member acts as Bursar of the college. Other committees are formed by the teaching and non-teaching representatives of the college who look after various administrative functions of the college.

Co-Curricular and Extra-Curricular Activities:

Different committees,NCC and NSS formed by the teaching and non-teaching representatives of the college who look after various Co-Curricular and Extra-Curricular of the college.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.1.2_2020-21.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and Learning

Academic excellence is the main focus area of teaching learning process of the institution. The college regularly prepares and follows an academic calendar. Teaching plans are also prepared by each of the departments of the college for the timely completion of the syllabus, which is well monitored by the departmental heads. The different departments conduct field studies for practical orientation of the students. Educational tours are organised by different departments to enhance the knowledge base of the students. Departments also offer project assignments to promote creative and critical thinking. Student seminars are also organised for improving communication skills, gaining expert knowledge and building confidence. Essay writing, debate, and quiz competitions are also conducted for improving all round development of the students. The wall magazine publication week is celebrated for encouraging students for their creative writing. Inter departmental faculty exchange programmes are also encouraged. For improving teaching learning environment, special emphasis is given to personal relationships and bonding between teachers and students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.2.1-2020-21.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well organized organizational structure which is effective and efficient enough to run the institution in line with strong leadership, management and good governance.

The Governing Body is highest authoritative body under the leadership of the President to lay down important principles, policies and procedures for the improvement of teaching-learning and administration of the college.

The Principal of the college executes the principles and policies laid down by the Governing Body as chief executive officer of the college with the help of the Teachers' council and Non-Teaching Staff for smooth running of the institution.

Departmental and Sectional Heads work for the accomplishment of their departmental and sectional objectives i.e. academic, financial and in other functional areas under the guidance of the Principal of the college.

The Internal Quality Assurance Cell (IQAC) works as staff function ensuring quality teaching-learning and administration.

The Bursar manages financial activities of the institution for the effective and efficient procurement and utilization of funds.

Besides, different sub-committees formed by the Governing Body function effectively and efficiently in their related areas for the betterment of the institution.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.2.2._2020-21.pdf
Link to Organogram of the Institution webpage	https://surividyasagarcollege.org.in/governing-body.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching Staff:

Suri Vidyasagar College Employees' Co-operative Credit Society provides loan to its teaching staff for different purposes as when needed.

Teachers can also avail loans from Provident Fund as per government rules for their financial requirement.

Desktop facilities are available with internet connectivity in the Teachers' Staff room and Library.

Clean drinking water and canteen facilities are also available for their use.

Separate departmental rooms are provided for the teachers for their use.

Annual picnics are arranged every year.

Teaching and Non-Teaching Staff play friendly football match with student every year.

Welfare measures for Non-Teaching Staff:

Suri Vidyasagar College Employees' Co-operative Credit Society provides loan to its non-teaching staff for different purposes as when needed.

Staffs can also procure loan from Provident Fund as per government rules for their financial requirement.

Clean drinking water and canteen facilities are also available for their use.

Teaching and Non-Teaching Staff play a friendly football match with students every year.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.3.1_2020-21.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teachers maintain personal diary for keeping their daily records of performance regarding academic, administrative and co-curricular activities.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.3.5_2020-21.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Financial audits have been conducted upto the financial year 2020-21.The college strictly adheres to all the required accounting principles and guidelines for preparing accounts and presents an annual audit report regularly.**
- **Internal audits are conducted occasionally for utilization/justification of various funds.**

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funding of the college is collected from grant received from UGC, Department of Higher Education, Government of West Bengal and RUSA etc. In addition, funds are also collected from students' fees, self-financing courses, and rent received from college building used by bank and post-office. Funds also come from research grant from UGC, ICSSR etc.

Utilization of funds

Funds are optimally utilized for new projects involving academic and infrastructural facilities as well as for maintaining existing facilities. The utilization of funds is well-monitored by the Planning Committee, Development Committee, Finance Committee, General Purchase Committee, Building Committee, Laboratory Equipment Purchase Committee and Auction Committee. All transactions are supported by vouchers and bills, which are processed by accounts department, and authenticated by the Bursar and Principal. Collections are deposited in the banks and expenditures are made through cheques or digital mode

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Use of ICT in teaching-learning process especially classes in virtual mode:**

When physical classes were closed due to the COVID situation, IQAC took the initiative to start online classes for students. Initially it was very difficult to start such classes due to internet connectivity issues in remote rural areas, non-availability of mobile phones and desktops or laptops in hands of our needy students, reluctance of teachers especially senior teachers to take online classes etc. But eventually students as well as teachers got used to online classes. ICT based teaching in these classes became popular among teachers and students.

1. **Organization of webinar and workshops:**

During these difficult times when students were suffering from stress and depression, IQAC organized several quality webinars and workshops not only on academics but also on ethics and values, skill building, conservation of nature, stress management etc.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.5.1_2020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Online feedback of different stakeholders:**

The college conducts online student feedback and student satisfaction survey to know the teaching-learning results as well as institutional performance and to take necessary measures to eliminate loopholes from sources by communicating the evaluated results to the concerned person or department.

In addition, the college conducts online teacher feedback and parent feedback to assess teaching-learning and institutional performance.

2. Upgradation of teaching-learning facilities:

Infrastructural development like increase of general and smart classrooms, addition of laboratory equipment and books and journals have been made during the last year. But these facilities can not be used due to the pandemic situation.

Although students and teachers are encouraged to participate in online ICT based classes. The different departments and IQAC organized various webinars on

various academic and social issues. Online student seminar has been organized this year as well.

File Description	Documents
Paste link for additional information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.5.2_2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-08/6.5.3_2020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College has been taking initiatives for the promotion of gender equity and in this direction adequate safety measures are undertaken so that the girl students can freely move in the college campus and do their all required works and both curricular and co-curricular or extra-curricular activities. In the classrooms and outside the classroom they enjoy a free socio-academic atmosphere which is no doubt conducive to their all-round growth. The following facilities are at present available in the college:

1. CCTV cameras have been installed for the purpose of constant vigil.
2. Like Boys' Common Room facility, college has a Girls common room well-equipped with toilet, Sanitary Vending Machine, and other facilities much required by the girls.
3. For the redressal of the grievances college has the Grievance Redressal Cell which monitors and takes measures whenever grievances reach the Cell.
4. College authority along with Teachers and Non-teaching staff tries its best to direct actions towards Gender Sensitization. In the classroom teachings and in formal or informal interaction with the students girls students are encouraged to be aware of their own role and position in the society at large. Moreover, in several literature and Social Science courses Gender Studies, Feminist Literary Study, Women's Right, etc. are offered and these courses

are expected to have been consolidating college's noble attempt for establishment Gender Equity.

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-19/7.1.1%20Final.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college authority thinks deeply on the Waste Management issue and challenges. Three Bins have been installed in three places within the campus for storing the Solid waste. The bio-degradable materials or components get rotten and then are used as manure to the plants of the college.

Regarding the Liquid Waste Management our college has developed adequate drainage system with all the toilets and latrines. The drains are linked with the Suri Municipality drainage system and as a result college can maintain a hygienic atmosphere.

For the E-waste management college keeps all the non-functioningcomputers and accessories in store so that these can be disposed off in a proper scientific way so that environment is not affected due to e-waste of our institution.

Non-biodegradable wastes are disposed with the help of Municipality.

Biological waste specially microbial cultures are autoclaved before disposal to trash bins.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://surividyasagarcollege.org.in/FileDetails/Upload/2023-06-19/7.1.3%20Final.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The district of Birbhum is very rich in its cultural diversity accommodating various cultures of the different religious and ethnic communities. Suri Vidyasagar College being the premier college of Birbhum reflects this cultural diversity in the student admission, cultural programmes and sports as well. The different types of songs and dances such as classical, modern, tribal, folk are performed by the students and staff putting forward the cultural and aesthetic richness of the college, district, state and country. Though during this pandemic, we tried our best to conduct programs online.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various activities and programs are performed throughout the academic session with the help of NCC and NSS like observation of Independence Day, National Youth Day, Rabindra Jayanti, Teachers' day and College Foundation Day to sensitize students and employees of this college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic Day and Independence Day

Flag hoisting ceremonies and other cultural activities are conducted. NCC cadets of Suri Vidyasagar College take part in parades.

Birth and Death Anniversary of Iswar Chandra Vidyasagar:

The college pays tribute to Iswar Chandra Vidyasagar through dance, songs, poems and recitals by students and the teachers

from his repertoire.

Birth and Death Anniversary of Kaviguru Rabindranath Tagore: The college pays tribute to KaviguruRabindranath Tagore through dance, songs, poems and recitals by students and the teachers from his repertoire. College Foundation Day: Suri Vidyasagar College celebrates its Foundation Day on 9th March. The Principal hoists the college flag with the students, teachers and non-teaching staff participating in cultural program.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Annual Students Seminar: Student seminar is one of the best practice of Suri Vidyasagar College. Student from different streams take part in this programme and awards are given to best presenters of each stream. Even though the entire academic year 2020-21 was in the grip of Covid-19 pandemic, student seminar was conducted online for this year. The online student seminar was conducted for three days and Science, Arts and Commerce epartments took part actively. Students from Arts general stream took part separately in the student seminar for the first time in this year.

2. Honouring Meritorius Students by Arun Sen Memorial Foundation of Suri Vidyasagar College: Honouring Meritorius Students by Arun Sen Memorial Foundationis another best practice of Suri Vidyasagar College. Students from different streams are awarded by this foundation. Although the prize distribution ceremony was not conducted for this year due to Covid-19 pandemic, the college has plan to conduct the programme and distribute the prizes for this year when the situationnormalizes. Total 74 numbers of different prizes will be given to the students for the year 2020-21.

Some other best practices of our college are as follows:

3. Interaction with Guardians (Parent Teacher Meet)

4. Organization of Endowment Lectures/Seminars/Workshops on Regular basis.

5. Maintaining Eco Friendly College Campus.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Suri Vidyasagar College has its rich tradition in relation to institutional value upkeep. Codes of conduct of all stake holders are displayed on College website and Notice Boards in order to constantly remind all of these and thereby maintain the divinity of the institution.During the session 2020-21 the entire world, we know, was under the grip of the horrid pandemic COVID 19. SVC was no exception to that. Immediately after Lockdown in March 2020 all the staff of the college contributed to the evolution of systems so that students could get the facilities and overcome their academic struggle. Initially teachers started providing 10-22 minitue Audio Records on topics of the syllabus in the student-teacher WhatsApp groups.Later Google meet, Goggle classroom and web-based Online classroom teaching-learning systems were adopted by both teachers and students with efficiency. To mention more, the students of remote rural areas who did not have strong Internet facilities were contacted over phone/ mobile calls. Only motto was to keep up their morale at this crucial time of pandemic. Cooperative competition is inculcated among the students so that better citizens they can be.Suri Vidyasagar College strongly believes in the social, emotional, moral development of the students , as argued by the contemporary Educational psychologists.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Promotion of green campus by means of tree plantation inside the campus, maintaining campus cleanliness and continually replacing old conventional lightsources with power efficient lightings.

2. Increase/upgradation of books and journals in the college library

3. The Institution has plan to signMOU'swith several Institutions for faculty exchange programme in the upcoming years.

4. Awareness programme for teaching staff and students on copyright and intellectual property right.

5. Conducting seminar on career advancement of the academic faculty members of the college.

6. Encourage the individual departments to conduct seminars/workshop

7.Encouraging interdepartmental faculty lecture programme

8. Repairing, renovation and upgradation of existing infrastructure

9. Encourage faculty members to register as research guide and guide students leading to PhD under the ambit ofthe University of Burdwan

10. To conduct workshop on National Academic Depositoryand possibly link to IIRS programmes.